



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, August 11, 2015 at 7:00 PM**  
**City Council Chambers, Room 202**

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**1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING**

**2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**3. COMMUNICATIONS FROM THE MAYOR**

3.1 Communication from Mayor Fiorentini requesting to introduce Orlando Pacheco, our Energy Director, to answer energy initiative questions Attachment

3.2 Communication from Mayor Fiorentini requesting to introduce William Pillsbury, *Economic Development & Planning Director* and *Harbor Place* team to address Council regarding several items relative to *Harbor Place* and also submitting a related Order

3.2.1 Order – authorize Mayor to reduce certain water, wastewater, engineering and stormwater fees required by City Code relative to Harbor place project in return for installation of a sewer line in Merrimack st and also authorize Mayor to reduce their building permit fees; with total amount of reductions not to exceed \$271,952.00 Attachments

**4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

NO SCHEDULE

**5. UTILITY HEARING(S) AND RELATED ORDER(S)**

5.1 Document 83, Petition from Verizon New England Inc and Mass Electric Co requesting a joint pole location on Salem st; plan 751

5.1.1 Order grant Verizon New England Inc & Mass Electric Co conduit location on Salem st; plan 751 Attachments

**6. APPOINTMENTS**

**Confirming Appointments**

NO SCHEDULE

**Non-confirming Appointment**

NO SCHEDULE

**Resignations:**

NO SCHEDULE

**7. PETITIONS:**

7.1 Petition from William Pillsbury, *Economic Development & Planning Director*; requesting Hearing for *Street Discontinuance – A portion of Wall Street*; in the area of *Harbor Place* project

**Refer to Planning Board &  
Council Hearing August 25th**

**8. APPLICATIONS/HANDICAP PARKING SIGNS**

NO SCHEDULE



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, August 11, 2015 at 7:00 PM**  
**City Council Chambers, Room 202**

## **9. ONE DAY LIQUOR LICENSES**

- 9.1 Kevin Snyder, *Beer and Wine* for Wedding Reception, at Winnekenni Castle, Saturday, September 5<sup>th</sup>, 4:00 pm – 10:30 pm
- 9.2 Sandra Millette, *All Alcohol* for Wedding Reception at Winnekenni Castle, Saturday, September 12<sup>th</sup>, 1:00 pm – 6:00 pm
- 9.3 Ernest DiBurro, additional day, *Beer and Wine* for Haverhill's 375<sup>th</sup> Anniversary at Riverside Park, Sunday, September 13<sup>th</sup>, 12:30 pm – 7:30 pm
- 9.4 Kathleen Bresnahan, *Beer and Wine* for *Tattersall Farm Day*, Sunday, September 20<sup>th</sup>, 12 noon – 5:00 pm with rain date of Sunday, September 27<sup>th</sup>
- 9.5 Alice Mann, for *Team Haverhill*, *Beer and Wine* for *River Ruckus*, in the parking lot behind the Tap Restaurant, Merrimack st; Saturday, September 26<sup>th</sup>, 11:00 am – 9:00 pm Attachments  
*All applications have Police and License Commission approval*

## **10. APPLICATIONS FOR PERMIT**

- 10.1 Application from Dave LaBrode for 29<sup>th</sup> Annual Bobby Bell 5-Mile Road Race/Walk to start/end at "Lasting Room Grille" Sunday, October 11<sup>th</sup>, 10:30 am  
*Application has Police approval* Attachment

## **11. TAG DAYS**

- 11.1 Ozzie's Kids/New England Exchange September 12<sup>th</sup> Attachment

## **12. ANNUAL LICENSE RENEWALS:**

### **POOL TABLES**

NO SCHEDULE

### **BOWLING**

NO SCHEDULE

### **Sunday Bowling**

NO SCHEDULE

### **BUY & SELL SECOND HAND CLOTHING**

NO SCHEDULE

### **BUY & SELL SECOND HAND ARTICLES**

<i>Uncle Eddies Needful Things</i>	201 Winter st	Angelo Cerasuolo IV
<i>House of Pawn - new</i>	24 Emerson st	Aidria Torres

Attachments

### **JUNK DEALER**

NO SCHEDULE



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, August 11, 2015 at 7:00 PM  
City Council Chambers, Room 202

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## BUY & SELL OLD GOLD

<i>Uncle Eddies Needful Things - new</i>	201 Winter st	Angelo Cerasuolo IV	
<i>House of Pawn - new</i>	24 Emerson st	Aidria Torres	<u>Attachments</u>

## PAWNBROKER

<i>House of Pawn - new</i>	24 Emerson st	Aidria Torres	<u>Attachment</u>
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## LIMOUSINES

NO SCHEDULE

### 13. HAWKER/PEDDLER:

NO SCHEDULE

### 14. DRAINLAYER 2015 LICENSE:

NO SCHEDULE

### 14B. HEARINGS AND RELATED ORDERS:

**14B.1 Document 56:** Petition from Robert Ahern for RKACO LLC requesting Special Permit to build 3 buildings totaling 13 units that will be sold as condos at 2 Cross rd

*Related communications from various City Departments*

*Favorable recommendation with conditions/stipulations from Planning Board and  
Planning Director, William Pillsbury*

Attachment

*Postponed from July 28 2015*

### 15. MOTIONS AND ORDERS:

15.1 Order - locations established as Polling Places for all Elections to be held during the year 2015 in accordance with Chapter 54, Section 24 of Mass General Laws

Attachment

### 16. ORDINANCES (FILE 10 DAYS)

NO SCHEDULE



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, August 11, 2015 at 7:00 PM**  
**City Council Chambers, Room 202**

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## **17 UNFINISHED BUSINESS OF PRECEDING MEETINGS:**

17.1 Document 2-I; Ordinance re: Salaries – Fire Safety Services

*filed July 29 2015*

17.1.1 Related communication from Denise McClanahan, *Human Resources Director*, submitting salary figures inadvertently listed incorrectly; to *amend* submitted Salary Ordinance

Attachments

## **17B MONTHLY REPORTS**

Abatement report from Board of Assessors for month of July 2015

Attachment

## **18 COMMUNICATIONS FROM COUNCILLORS**

18.1 Communication from Council President Michitson requesting to introduce Roz McKeon to discuss traffic safety issues for residents at *Bradford Village Condominiums* regarding dangerous left turn onto Route 125

Attachment

18.2 Communication from Councillor Barrett requesting a discussion regarding a request from Linda Kelly regarding posting of “No Parking” signs on Back Lane

Attachment

18.3 Communication from Councillor Daly O'Brien requesting to introduce Cindy Balukas, 43 South Kimball st, to discuss the continued odor from the wastewater treatment plant

Attachment

18.4 Communication from Councillor Macek requesting to introduce Ronald MacLeod and Tricia Barrett to discuss speed issues, commercial trucking and weight limits on City roadways, and to discuss signage concerns and related issues

Attachment

## **19 RESOLUTIONS AND PROCLAMATIONS**

NO SCHEDULE

## **20 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

## **21 DOCUMENTS REFERRED TO COMMITTEE STUDY**

## **22 ADJOURN**

3.1

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 7, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Energy Update

Dear Mr. President and Members of the Haverhill City Council:

At the last City Council meeting the councilors had some energy initiative questions. I have requested that Orlando Pacheco, our Energy Director, attend the City Council meeting to answer and address any energy initiative updates. As you are aware, one of my priorities is to develop energy initiatives in the city. For example, LED lighting and energy efficient infrastructure upgrades including HVAC, to name a few.

Very truly yours,

*James J. Fiorentini* (dsud)  
James J. Fiorentini, Mayor

JJF/ah

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

3.2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
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PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 7, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

**RE: Harbor Place/Merrimack Street Sewer**

Dear Mr. President and Members of the Haverhill City Council:

I request that Bill Pillsbury, Economic Development and Planning Director address the City Council on Tuesday August 11<sup>th</sup> relative to the following items related to Harbor Place:

1. In the on-going development of Harbor Place infrastructure, an unknown and unforeseen correction to Merrimack Street sewer system must be undertaken immediately in order to keep Harbor Place moving forward. This involves a \$271,952.00 sewer installation in Merrimack Street needed to facilitate the discontinuance of another line which runs directly across the center of the Harbor Place site. This discontinuance across the Harbor Place site was known and budgeted. What was unknown was the fact the multiple other Merrimack street properties, thereby necessitating the installation of this new length of sewer in Merrimack Street.

This matter must be resolved immediately or the Harbor Place project will not be able to proceed to the commencement of foundation installation. It has been determined by the city water and waste water dept. and all parties, that the most expeditious way for this to be resolved immediately is to have Harbor Place contractor who is already mobilized in the field commence the work immediately.

Since there is no additional money available in the MassWorks grant for this work which was totally unforeseen, it is requested that to cover the cost of the installation of city sewer in a timely manner the city pass the attached order empowering the Mayor to reduce water/wastewater connection fees and building permit fees to cover these costs.

JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

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WWW.CI.HAVERHILL.MA.US

The passage of this order to reduce the (as yet unpaid) fees and utilize the funds to construct the Merrimack Street sewer will enable the Harbor Place project to proceed without delay.

2. Introduce the Harbor Place team to update the City Council on the project.

An order is attached and I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/ah

3.2.1



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

**ORDERED:**

That the Mayor be and is hereby authorized to reduce certain water, wastewater, engineering and stormwater fees required by the Code of the city of Haverhill relative to the Harbor place project in return for the installation of a sewer line in Merrimack Street

That the Mayor be and is hereby authorized to reduce building permit fees relative to the Harbor Place project in return for the installation of a sewer line in Merrimack Street.

The total amount of these reductions shall not exceed \$271,952.00



Hearing August 11 2015

MUNICIPALITY

Mass. Form 559

## PETITION FOR JOINT OR IDENTICAL POLE LOCATION

Lowell, Mass.,

06/18/2015

To the City Council  
of Haverhill, Massachusetts.

VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) and MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER) request permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:-

SALEM ST. - Place one (1) Push Brace

Location approximately as shown on Plans attached

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-Verizon PLAN NO. 751 Dated 06/18/2015.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space at a suitable point on each of said poles for the limited purpose of attaching one-way low voltage fire and pole signaling wires for public safety purposes only.

VERIZON NEW ENGLAND INC.  
(Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH)

By Robert Gault  
Manager

MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER)

By Robert Sabolski  
Distribution Engineering

IN CITY COUNCIL: June 30 2015

VOTED: that COUNCIL HEARING BE HELD AUGUST 11 2015

Attest:

\_\_\_\_\_  
City Clerk

# PETITION PLAN

MUNICIPALITY



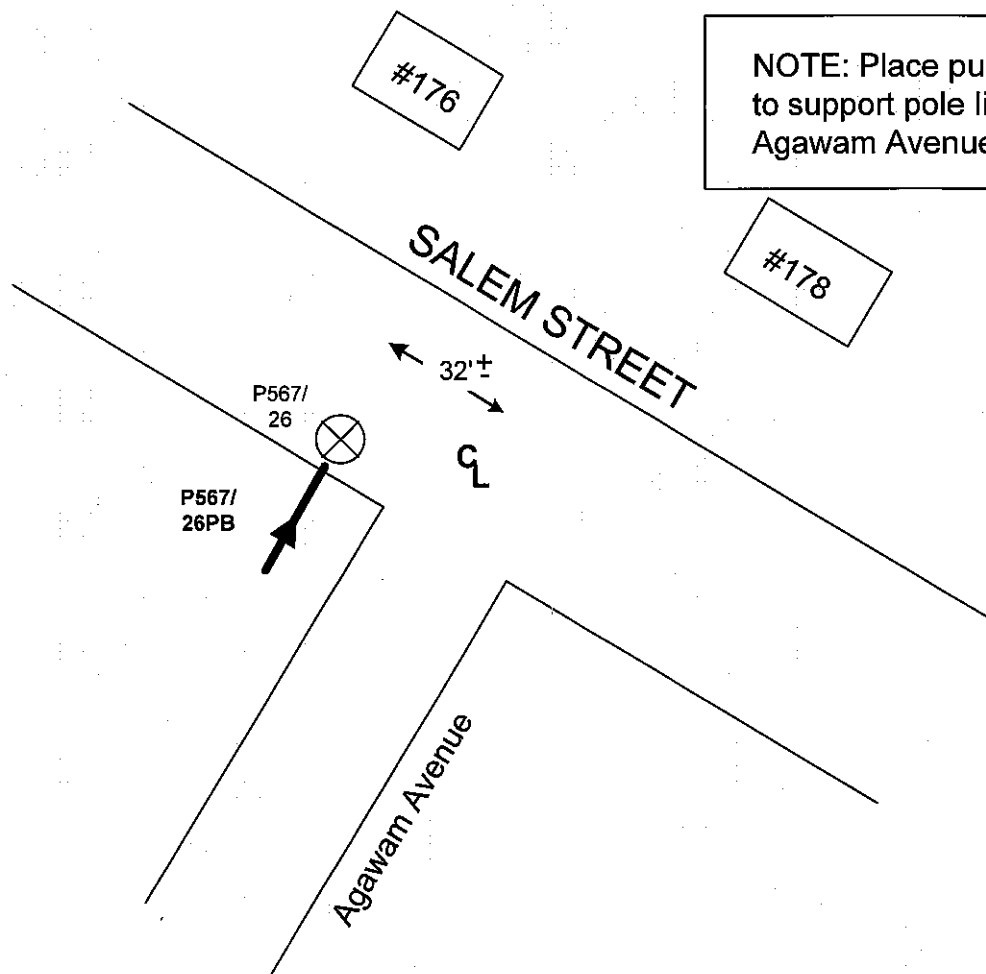
Pet. #751

Date: June 18, 2015

Municipality: HAVERHILL, Massachusetts

Verizon New England Inc. and Massachusetts Electric Company

Showing: **Proposed Joint Pole Location (PUSH BRACE)**



Prepared By SC/rlc

DISTANCES SHOWN ARE APPROXIMATE

Checked By *PC*  
Order #1A0CV2Q

## LEGEND

- |  |   |  |   |
|--|---|--|---|
|  | - Proposed Verizon Pole Location        |  | - Proposed Joint Pole Location              |
|  | - Verizon Pole Location to be Abandoned |  | - Existing Joint Pole to Remain             |
|  | - Verizon Co. Pole to Remain            |  | - Present Joint Pole Location to be Removed |
|  | - Existing Verizon Manhole              |  | - PROPOSED Underground Conduit              |
|  | - Proposed Verizon Manhole Location     |  |   |



900 Chelmsford St.  
Tower 2, Floor 1  
Lowell, MA 01851

June 19, 2015

City of Haverhill  
Attn: City Clerk  
4 Summer Street, Room 118  
Haverhill, MA 01830

RE: Petition Plan #751 Salem Street

Enclosed, you will find the above referenced petition plan for placing new Jointly-Owned Pole Push Brace #567/26PB to support pole line on Agawam Ave. If possible, Verizon was hoping to get this petition scheduled for the next public hearing. I will also be sending you the original paperwork through the mail.

All questions concerning this petition should be directed to Robert Coulter @ 978-323-0257.

Please send hearing notice and invoice to the following address:

Verizon  
Attention: Robert Coulter  
900 Chelmsford St.  
Tower 2, Floor 1  
Lowell, MA 01851

Thank you for your attention and cooperation.

Cordially Yours,

Robin Craven  
978-323-0272

Enc: Pet/Plan/Order

5.1.1

B-B

MUNICIPALITY

FORM MASS. 560

**ORDER FOR JOINT OR IDENTICAL POLE LOCATION**

By the City Council  
of the City of Haverhill, Massachusetts.

Notice having been given and a public hearing held, as provided by law,

**IT IS HEREBY ORDERED:**

That VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH) and MASSACHUSETTS ELECTRIC COMPANY be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said companies dated the 18<sup>TH</sup> day of June, 2015.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber and reasonably straight, and shall be set substantially at the points indicated upon the plan marked-VERIZON PLAN NO 751, dated 06/18/2015 filed with said petition. There may be attached to said poles by said VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH) not to exceed 20 wires and 5 cables and by said MASSACHUSETTS ELECTRIC COMPANY such cables, wires and fixtures as are necessary in its business and all of said wires and cables shall be placed at a height to conform to the National Electric Safety Code.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles, which may be erected thereon under this order:-

**SALEM STREET – Place one (1) Push Brace**

**Location approximately as shown on Plans attached**

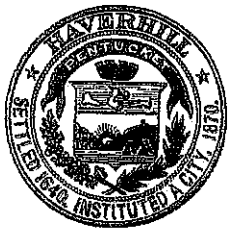
Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 2015.

(over)

City Clerk

For Hearing August 11 2015



# Hearing August 25<sup>2015</sup> Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

7.1

August 7, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Street Discontinuance – (A portion of) Wall Street**

In order to facilitate the construction of Harbor Place it is necessary to formally discontinue a portion of Wall street in the area of the Harbor place Project. The Planning board will conduct a hearing on this action at its August 12<sup>th</sup> meeting. I request the city council to conduct a hearing on the matter at it August 25<sup>th</sup> meeting.

Thank you for your attention to this matter

**Recommendation: Schedule a hearing for the August 25<sup>th</sup> meeting on this matter.**



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2015 JUL 28 PM 4 12

CITY CLERK'S OFFICE  
HAVERHILL, MA.

# Haverhill

City Clerk's Office, Room 118

4 Summer Street Haverhill, MA 01830

Phone: 978-374-2312 Fax: 978-373-8490

[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Individual Applicant Information

Individual's Name: Kevin SnyderMailing Address: 4 Bradford St. Nashua NH 03063Telephone: 410-218-2238Is the Applicant a US Citizen? Yes ☒ No ☐E-Mail Address: Kevin.M.Snyder@gmail.com

### Event Information

Date of Event: 9/5/15Start Time: 4:00End Time: 10:30Location of Event: Wineken's Castle, 347 Kenosha Ave, Haverhill MA 01830Purpose of Event: Wedding receptionWill there be music or entertainment? Yes ☒ No ☐Is the event being catered? Yes ☒ No ☐Name of Caterer: Blue Ribbon B&B

Approximate number of People Attending

Adults: 75 Children: 25

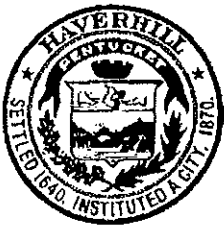
### Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

Where is the liquor being purchased from? Martignetti, MVD, Seaboard & Berkshire Brewing Co.

All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol? Butlers & Bards

Please attach a copy of the liquor liability insurance held by server

If the server does not have liquor liability insurance, then the application will not be approved

## Determination of License Requirements

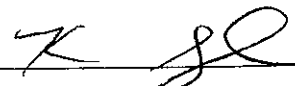
Is the event held by, or held for the benefit of a business or non-profit group?

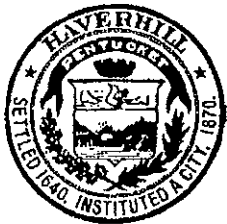
	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the answer to ANY of these questions is YES:

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: 



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

*[Signature]* 7/30/15  
Chief of Police Date

*Joseph C. Edwards* 8/7/15  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_





RECEIVED

2015 JUL 22 AM 11 14

CITY CLERK'S OFFICE  
HAVERHILL, MA.

9.2  
**Haverhill**

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
License comm@cityofhaverhill.com  
www.ci.haverhill.ma.us

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Individual Applicant Information

Individual's Name: Sandra Milette

Mailing Address: 7 Wellington Ave Haverhill 01830

Telephone: 0 978 764-5821

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: SandraLee.Milette@gmail.com

### Event Information

Date of Event: Sept. 12, 2015

Start Time: 1 PM

End Time: 6 PM

Location of Event: Winnekenni Castle Haverhill MA

Purpose of Event: Wedding

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☒ No ☐

Name of Caterer: Chicken Connection

Approximate number of People Attending

Adults: 40 Children: 8

### Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



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## Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

Where is the liquor being purchased from? Merrimack Valley Distributing Co.

All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol? Butler & Bars

Please attach a copy of the liquor liability insurance held by server

If the server does not have liquor liability insurance, then the application will not be approved

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Will there be a cash bar? ☒ Yes ☐ No

Is there an entrance fee or donation required? ☐ Yes ☒ No

Is the event open to the general public? ☐ Yes ☒ No

If the answer to ANY of these questions is YES:

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: [Signature]



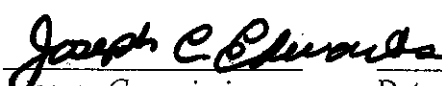
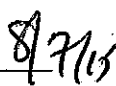
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

	
Chief of Police	Date

	
License Commission	Date

_____ City Council (City Property)	_____ Date
---------------------------------------	---------------

_____ Mayor (City Property)	_____ Date
--------------------------------	---------------

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_



RECEIVED

2015 JUL 30 AM 10 36

CITY CLERK'S OFFICE  
HAVERHILL, MA.

9.3  
**Haverhill**

City Clerk's Office, Room 118  
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[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: HAVERHILL 375 ANNIVERSARY COMMITTEE  
Address: CITIZEN'S CENTER HAVERHILL, MA

### Individual Applicant Information

Individual's Name: ERNEST D. BURRO  
Mailing Address: 3 WOODMEADOW DR. SALEM, N.H. 03079  
Telephone: 603 247 1966

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: ACADEMYLANES @ COMCAST. NET

### Event Information

Date of Event: SUN, September 13, 2015  
Start Time: 12:30 pm End Time: 7:30 pm  
Location of Event: Riverside PARK  
Purpose of Event: HAVERHILL'S 375<sup>th</sup> ANNIVERSARY  
Will there be music or entertainment? Yes ☒ No ☐  
Is the event being catered? Yes ☐ No ☐  
Name of Caterer: N/A  
Approximate number of People Attending  
Adults: 250 AT A TIME Children: N/A

### Type of License (circle one)

One-Day All-Alcoholic One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**

Where is the liquor being purchased from? SEABOARD PRODUCTS

**All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? NORTH SHORE BARTENDING SERVICES INC. TIP CERTIFIED SERVERS

Please attach a copy of the liquor liability insurance held by server

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: Ernest J. DiBarro 375<sup>th</sup> CO. CHAIR



# Haverhill

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[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

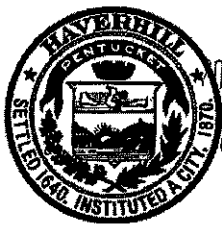
	
Chief of Police	License Commission
	Date

City Council (City Property)	Mayor (City Property)
Date	Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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CITY CLERK'S OFFICE  
HAVERHILL, MA.

# Haverhill

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: Tattersall Farm  
Address: 542 No. Broadway, Haverhill

### Individual Applicant Information

Individual's Name: Kathleen Bresnahan  
Mailing Address: 30 Woodland Way  
Telephone: 978-852-3014  
Is the Applicant a US Citizen? Yes ☒ No ☐  
E-Mail Address: Kbres3@verizon.net & kbresnahan@cityofhaverhill.com

### Event Information

Date of Event: 9/20/15 <sup>Raindate:</sup> 9/27/15 Tattersall Farm Day  
Start Time: Noon End Time: 5:00  
Location of Event: 542 No. Broadway, Haverhill  
Purpose of Event: Agriculture in Haverhill Awareness  
Will there be music or entertainment? Yes ☒ No ☐  
Is the event being catered? Yes ☒ No ☐  
Name of Caterer: Food Court  
Approximate number of People Attending  
Adults: 500 Children: 500

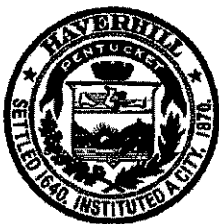
### Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**

Where is the liquor being purchased from? Craft Collective LLC

**All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? The Tap

Please attach a copy of the liquor liability insurance held by server

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: Ruth A. Busnahan





# Haverhill

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

[Signature]  
Chief of Police

7/3/15  
Date

[Signature]  
License Commission

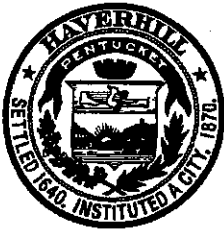
8/7/15  
Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

One detail officer



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CITY CLERK'S OFFICE  
HAVERHILL, MA.

9,5  
**Haverhill**

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
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[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

**ONE DAY LIQUOR LICENSE**

**Business/ Organization Information**

Business/Organization Name: Team Haverhill  
Address: 51 LeRoy Ave. Bradford, Ma. 01835  
PO Box 5034, Bradford, MA 01835

**Individual Applicant Information**

Individual's Name: Alice Mann  
Mailing Address: 51 Leroy AV, Bradford, MA 01835  
Telephone: 978-374-6367  
Is the Applicant a US Citizen? Yes ☒ No ☐  
E-Mail Address: am1111@comcast.net

**Event Information**

Date of Event: September 26, 2015 River Ruckus  
Start Time: 11 a.m. End Time: 9 p.m.  
Location of Event: Parking lot behind the Tap restaurant  
Purpose of Event: To provide the community with a day of fun and entertainment.  
Will there be music or entertainment? Yes ☒ No ☐  
Is the event being catered? Yes ☐ No ☒  
Name of Caterer: \_\_\_\_\_  
Approximate number of People Attending

Adults: 10,000 Children: 2,000

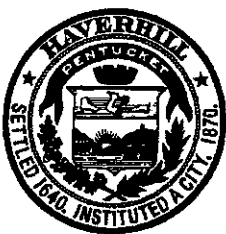
**Type of License (circle one)**

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**

Where is the liquor being purchased from? Merrimack Valley Distributors

**All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? Butlers and Bars

Please attach a copy of the liquor liability insurance held by server

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a licensed wholesaler.
- **A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.**

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: \_\_\_\_\_

Gail M. Sullivan  
Alie Mann, President, Team Haverhill



# Haverhill

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

[Signature] 7/21/15  
Chief of Police Date  
*see conditions below*

Joseph C. Edwards 8/7/15  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: Detrit officer required at tent



City of Haverhill  
Application for Permit

10.1

Name of Organization	29 <sup>th</sup> Annual Bobby Bell 5-Mile Road Race/Walk		
Address of Organization	45 Highland Ave. Unit B. Haverhill, MA 01830		
Requesting Permit for (List Type of event)	Road Race	Date & Time	Oct. 11, Sunday 10:30 AM
Location of Event	Lasting Room Grille, 122 Washington St.		
Authorized or Contact Person	Dave LaBrode	Telephone/Cell #/Pager # (Indicate if pager)	978 376 8289

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature 	Date 7/21/15	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	Signature 	Date 7/21/15	

**General Release & Indemnity Agreement**

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Dave P. LaBrode Date: 7-21-15

Signature Witnessed by:  Date: 7-21-15

City Council will hear request for application on: \_\_\_\_\_  
Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use

Permit

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Policy Number/Exp. Date _____		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____	Issued on: _____	Seal
City Clerk		

Chief Alan R. DeNaro  
Haverhill Police Department  
40 Bailey Blvd.  
Haverhill, MA 01830

David LaBrode  
45 Highland Ave, Unit B  
Haverhill, MA 01830  
978 694 -3270 (Days)  
978 373 -3408 (Nights)  
ickylabrode@verizon.net

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2015 JUL 23 PM 2 40

CITY CLERK'S OFFICE  
HAVERHILL, MA.

July 21, 2015

Dear Chief DeNaro

The Andover Striders will once again be holding the 29th Annual Bobby Bell 5-Mile Road Race and Joyce Moriarty Memorial Fitness Walk in downtown Haverhill on **Sunday, October 11th**. The walk will begin at **10:30 AM** with the road race starting at **11:00 AM**, as in previous years.

The course is as follows:

The race begins at the Lasting Room, 122 Washington St., proceeds west on River Rd.; right at Lowell Ave.; left onto Carleton; left on Broadway (Route 97); right onto Monument St.; right onto North Broadway; connecting again to Broadway into Lafayette Circle to Essex Street; right on Washington Street and ending in front of the Lasting Room. Total distance of the course is five miles.

Last year, with the help of the Haverhill Police Department, the event was a huge success.

**NOTE: This year we hope to attract 250-300 runners, as well as the standard 60 walkers.**

If you need any additional information, call me at one of the numbers listed above. We look forward to a safe and enjoyable race.

Best Regards,

*David P. LaBrode*

David P. LaBrode  
Race Director  
Bobby Bell 5-Mile Road Race

HAVERHILL, MA.  
CITY CLERK'S OFFICE

P.S. For the 22nd year, we are offering a Police Officer division. Awards will go to the top three police officers in the race. I have recently dropped off applications at headquarters.

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2015 JUL 23 PM 3 11

# COVANTA

Powering Today. Protecting Tomorrow.

## Holy Family Hospital

at Merrimack Valley  
A STEWARD FAMILY HOSPITAL

Steward



## MAGELLAN

AEROSPACE



BAR & GRILLE



America's Most Convenient Bank®

in association with the Andover Striders present

# The 29th Annual Bobby Bell 5-Mile Road Race

## \*"Gender-Graded" Scoring System – To Level the Running Field

In support of the TONY SAPIENZA MEMORIAL MATH SCHOLARSHIP FUND

## AND JOYCE MORIARTY MEMORIAL FITNESS WALK (5 MI)



142 Essex Street, at Moulton Way  
Haverhill, MA • 978-372-3434



105 – Bistro

**Special Award to ALL FINISHERS (Walk/Race)**  
**Sennheiser OCX 685i Headphones**

**DATE:** October 11, 2015

**TIME:** 10:30 A.M. WALK

11:00 A.M. RACE

**LOCATION:** The Lasting Room  
122 Washington Street  
Haverhill, MA 01830

**ENTRY FEE:** \$31.00 pre-entry  
\$36.00 post-entry

Make checks payable to: Lasting Room 5-Mile Road Race

Mail entries to: Lasting Room 5-Mile Road Race

c/o Dave LaBrode

45 Highland Avenue, Unit B

Haverhill, MA 01830

978-376-8289

email: ickylabrode@verizon.net



An Irish Pub  
and Restaurant

Custom Short Sleeve T-Shirts to first 70 Walker entries and first 260 Runner entries

**AWARDS (IN ROAD RACE ONLY):**

Top Overall Finisher  
Top 5 Juniors: 19 & under  
Top 12 Open: 20-39  
Top 10 Masters: 40-49  
Top 8 Seniors: 50-59  
Top 6 Veterans: 60-69  
Top 4 Ancients: 70-79  
Top 3 Octogenarians: 80-89

Top 3 Heavyweights: 190-210 lbs.  
Top 3 Master Heavyweights: 190 lbs. & over  
Top 3 Super Heavyweights: 211-225 lbs.  
Top 3 Ultra Heavyweights: 226 lbs. & over  
Top 3 Haverhill Residents  
Top 3 Police Officers  
Top 3 Fire Fighters



**GOURMET BUFFET FOLLOWING AWARDS CEREMONY**

Courtesy of: Krueger Flatbread Olivia's Restaurants,  
Haverhill Beef Company, Fantini Bakery, Shaw's of Plaistow,  
The Lasting Room and Cedar's Mediterranean Foods

All weight category entrants will be weighed prior to start of race.

There are no gender divisions. Awards go to the top finishers in each age category.

**COURSE:** Record 24:40 Craig Fram 1996 - Gently Rolling Hills, Wheel Measured, Water Stations, Accurate Mile Splits, Timing by Yankee Timing.  
Beer, Soft Drinks, Raffle Prizes, and D.J.

\*Look for further details on Cool Running at [www.yankeetiming.com/bbell/](http://www.yankeetiming.com/bbell/)

I know running is a potentially hazardous activity. I should not enter this event unless I am medically able and properly trained. I assume all risks associated with running in this race, including, but not limited to falls, contact with other participants, the effects of weather, including high heat and / or humidity, the conditions of the road and traffic on the course, all such risks being known to and appreciated by me. Having read this waiver and knowing these facts, and in consideration of your acceptance of my application. I, for myself and anyone entitled to act on my behalf, waive and release Bobby Bell Road Race, Lasting Room Bar and Grille, the city of Haverhill, and all sponsors, their representatives and successors from all claims and liabilities of any kinds arising out of my participation in this event even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. All fees are nonrefundable.

First Name	<input type="text"/>	Age	<input type="text"/>	Gender	<input type="text"/>
Last Name	<input type="text"/>				
Address	<input type="text"/>				
City/Town	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
e-mail	<input type="text"/>	Signature	<input type="text"/>		

T-SHIRT SIZE: ☐ S ☐ M ☐ L  
☐ XL ☐ XXL

☐ RACE  
☐ WALK

☐ Police Officer  
☐ Fire Fighter

(Parent or guardian if under 18)

## SPONSORED BY:

Armen G. Derderian, CPA  
Atwood Memorial Company  
Blinn & Farrell, CPA's  
Bradford Movers  
Buttonwoods Place Adult Day Health Center  
Castle Hill Adult Day Health Center  
Costello Insurance  
Councilor Mary Ellen Day O'Brien  
David Cunningham, Builder  
Embroidery Loft  
Garibaldi Club  
Gleason Law Offices  
Greater Haverhill Chamber of Commerce  
Harborside Adult Day Health Center  
Haverhill Bank  
H.L. Farmer & Sons, Funeral Homes  
Mayor Jim Fiorentini  
K. C. Carpets  
Kenoza Chiropractic Offices  
LaFlamme, Barron & Chabot, Attorneys at Law  
Lakeview House Nursing Home  
Lightspeed, MFG  
Merrimack Valley Distributing (Coors Beer)  
Migliori and Fiorello, Attorneys at Law  
Pentucket Bank  
Pinnacle Service Solutions  
ReMAX on the River - Margaret Cargill  
ROAD ID  
Seacoast Coca-Cola  
Sons of Italy Club  
Spring Hill Pure Natural Water  
Starbucks Coffee Company  
The "Hit" Man D.J. Services  
Thomas A. Ferlito, DMD  
Thomas J. Sullivan, Attorney at Law  
Trinity Emergency Medical Service  
Whittier Health Network  
William Paszko, Masonry  
William T. Benson, DMD  
Winner's Circle Running Club  
WROR

CENTRAL WHEELCHAIR & VAN TRANSPORTATION, INC.



Cullen Heating Services

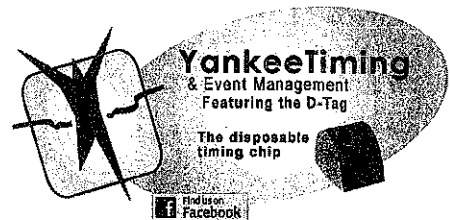
Phil Cullen  
Owner

Cell Phone: (978) 375-4517  
Fax: (978) 521-7129

16 Wedgewood Drive  
Haverhill, Ma 01830

## RAFFLE PRIZES FURNISHED BY:

Andover Striders  
Angles and Art Galleries  
Little River Ale House  
Artist Cafe & Art Gallery  
Barking Dog Alehouse  
Blue Finn Grille  
Butch's Uptown  
Carter's Ice Cream  
Chicken Connection Restaurant  
Cookie Central - Cookie, Brownies, Bars, & More  
Essex Street Grille  
Foto Factory  
Haverhill Beef Co.  
Keon's 105 - Bistro  
Krueger's Flatbread - Wood Fired Food - Spirits  
Lakeview Kitchen  
Le Posh Salon and Spa  
Lexie's Joint at Portsmouth, NH  
Maria's Family Restaurant  
Mark's Deli  
New England Runner  
The Peddler's Daughter Irish Restaurant and Pub  
Papa Ginos - Lowell/Chelmsford  
Positive Image Gallery 61  
The Color Mint - Clothing & Accessories  
The Yoga Tree - Haverhill  
The Tap Brewery & Restaurant  
Salon 1712  
Ski Bradford  
Sue Cullen Personal Training Studio  
Riverside Cycle - Haverhill  
ROAD ID  
Vintage View, Inc.  
Wicked Big Cafe  
Yankee Runner - Newburyport  
Barrett's Specialty Foods



GPS #9  
The Joanie



new balance.





29th Annual Bobby Bell 5-Mile Road Race/Walk

Sunday, October 11, 2015

10:30 AM Walk

11:00 AM Race

The Lasting Room Grille  
122 Washington Street  
Haverhill, MA 01830

\$31 Pre-entry

\$36 Post entry

T-shirts to first

70 Walker entries

260 Runner entries

Numerous awards in various age, weight, and specialty categories. "Gender Graded Scoring". Huge buffet to follow. DJ, raffle prizes, fun! No gender divisions, women and men compete as equals. Benefits two local scholarships, the Haverhill Police Auxiliaries, Haverhill Brightside, and the Andover Striders.

**Special Award to ALL FINISHERS (Walk/Race) – Sennheiser OCX 685i Headphones**

David P. LaBrode  
45 Highland Avenue Unit B  
Haverhill, MA 01830  
978-373-3408  
978-376-8289 Cell

[ickylabrode@verizon.net](mailto:ickylabrode@verizon.net)

[www.yankeetiming.com/bbell](http://www.yankeetiming.com/bbell)

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HAVERHILL, MA.

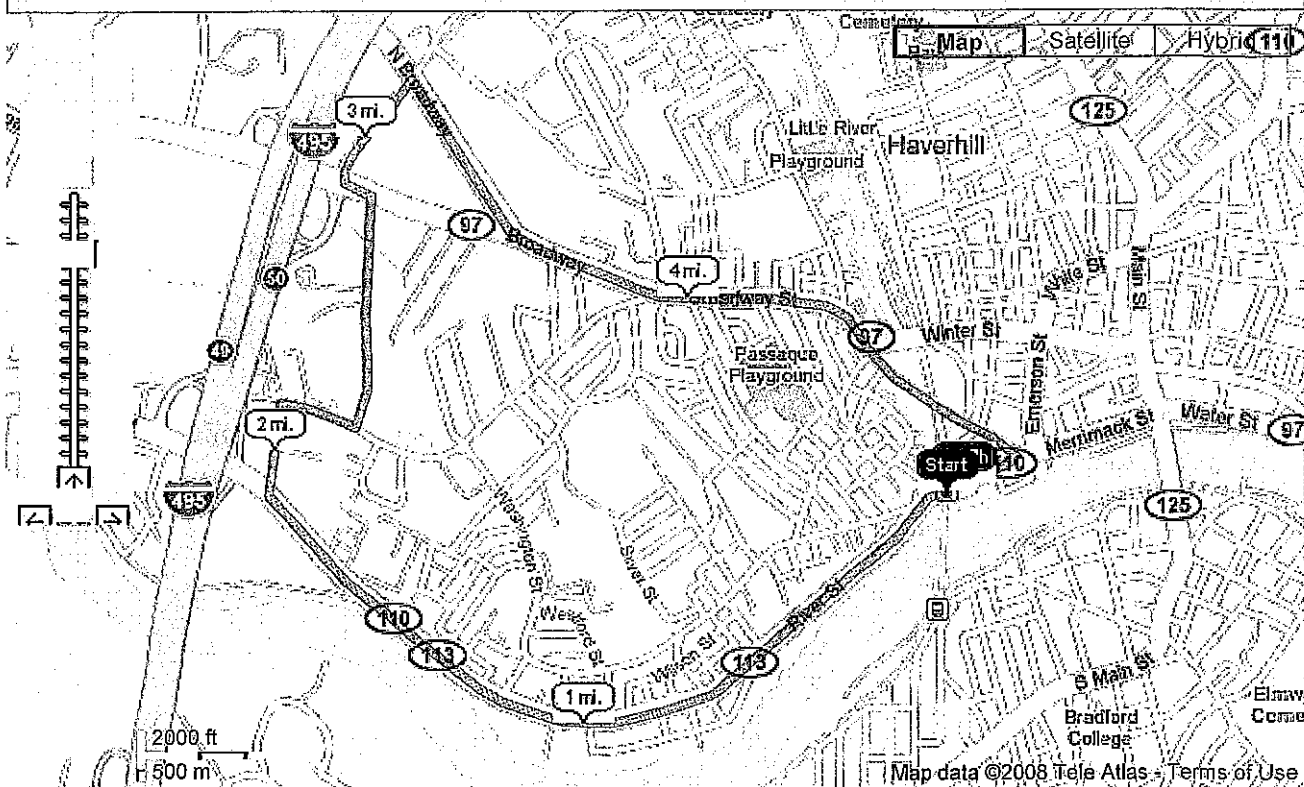


# USATF<sup>SM</sup>

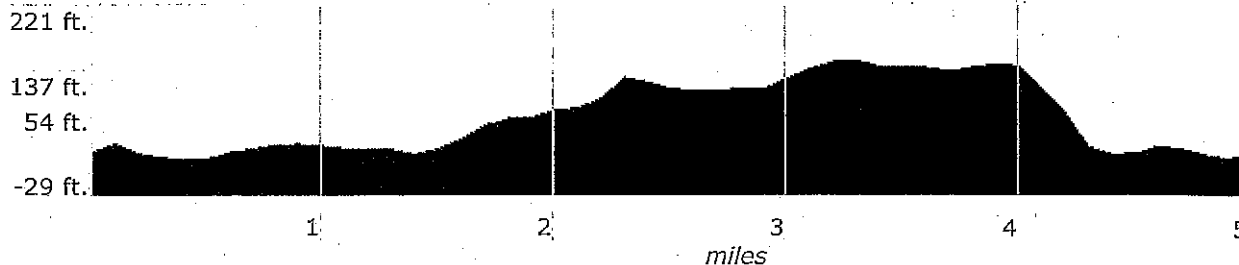
TRACK & FIELD LONG DISTANCE RUNNING RACE WALKING

## View Route

**Name:** Bobby Bell Road Race  
**Rating:** unrated  
**Distance:** 5.01 miles / 8.06 km  
**Location:** Start: Railroad Bridge on Washington St.  
- Haverhill, MA, US  
**Attributes:** loop, mostly hills, roads  
**Description:**



## Elevation Profile

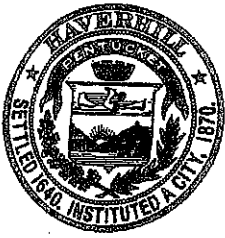


**Total climb:** 194 feet / 59 m

**Total elevation change:** 393 feet / 120 m

Added by Dave Camire on 7/21/2006

**DISCLAIMER:** USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: JUL 21 2015

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Ozzie's Kids-New Applicant's Name: Ozzie Hardy  
Applicant's Residence: England Exchange  
61 St Botolph St Applicant's Signature: [Signature]

(3 Consecutive Days Only, One of which may include solicitation on a Public Way)

Date of Tag Day Request(s): September 12 Date-solicitation on Public Way: N/A

Canister:      Tag:      Fee: \$ 10.00

## Street Locations (Select Below):

Rosemont St and Main St:     

Water St and Mill St:     

South Main St & Salem St:  
(Bradford Common)     

Main St & Kenoza Ave:  
(Monument Square)     

## Off Street Locations (Specify Other):

3 Market Baskets

Recommendation by Police Chief: ☒ Approved

☐ Denied

Police Chief [Signature]

In Municipal Council:     

Attest:     

City Clerk

# CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

12

The undersigned respectfully asks that they may receive a License:

Type of license Buy + Sell Second Hand Articles

Name of business Uncle Eddies Needful Things

Type of business \_\_\_\_\_

Address of business 201 Winter St

Angelo Cerasuolo IV

Angelo Cerasuolo

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

AUG 03 2015

HAVERHILL, \_\_\_\_\_, 2015

## OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

MR. [Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy + Sell Old Gold

Name of business "Uncle Eddie's Needful Things"

Type of business \_\_\_\_\_

Address of business 201 Winter St

Angelo Cerasudo <sup>H</sup>

Angelo Cerasudo <sup>RTV</sup>

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

AUG 03 2015

HAVERHILL, \_\_\_\_\_, 2015

## OFFICE USE ONLY

RENEW ☒

No. 71

FEE 150.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

MR. [Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Articles

Name of business House of Pawn

Type of business Pawn Shop

Address of business 24 Emerson St. Haverhill MA 01830

Aidria Torres

Aidria Torres

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

AUG 04 2015

HAVERHILL, \_\_\_\_\_, 2015

## OFFICE USE ONLY

☒ RENEW

No. \_\_\_\_\_

FEE 50.00

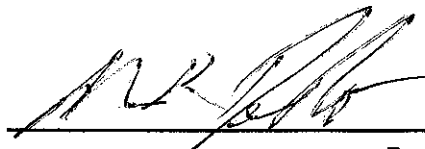
IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

APPROVED 

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

*Honorable President and Members of the Municipal Council:*

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Old Gold

Name of business House of Pawn

Type of business Pawnshop

Address of business 24 Emerson St. Haverhill MA 01830

Aldria Torres

Aldria Torres

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, AUG 04 2015, 2015

## OFFICE USE ONLY

☒ RENEW

No. 71

FEE 100.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

ALR  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

*Honorable President and Members of the Municipal Council:*

The undersigned respectfully asks that they may receive a License:

Type of license Pawn broker

Name of business House of Pawn

Type of business Pawn shop

Address of business 24 Emerson St. Haverhill MA 01830

Aidria Torres

PRINT APPLICANT NAME

Aidria Jones

APPLICANT'S SIGNATURE

HAVERHILL, AUG 04 2015, 2015

## OFFICE USE ONLY

RENEW

No. #

FEE 250.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK



56  
RKACO, LLC  
1501 Main Street  
Unit #47  
Tewksbury, MA 01876

June 16 2015  
Hearing

14B.1

April 13, 2015

Mr. John A. Michitson, City Council President  
City of Haverhill  
4 Summer Street  
City Hall Room 204  
Haverhill, MA 01830

RE: Special Permit  
2 Cross Road, Haverhill, Mass  
Assessor's Map 732, Block 776, Lot 2  
Petitioner: RKACO, LLC  
1501 Main Street, Unit #47  
Tewksbury, MA 01876

Mr. Michitson and Members of the City Council,

The petitioner proposes to construct three (3) buildings totaling thirteen (13) units that will be sold as condominiums on 1.4 acre previously developed site in the Ward Hill section of Haverhill. The site currently is used as a combined residential and commercial automotive repair and storage yard with access off of both Cross Street and Bradstreet Avenue. The proposed development would improve the aesthetics of the neighborhood by cleaning and removing broken-down cars and trucks stored on the lot, and restoring natural vegetation to the site.

Please find attached to this petition the following:

- 30 Sets of Site Plans
- 30 Sets of Project Specification Sheet
- Legal Description of Land
- \$250 Fee

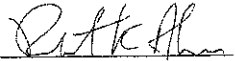
We waive the 65 day hearing requirement.

If you have any questions concerning the attachments, or require anything further, please feel free to contact me at your convenience.

978-851-3048

Sincerely,

RKACO, LLC



Robert Ahern

IN CITY COUNCIL: April 21 2015

REFER TO PLANNING BOARD AND

VOTED: that COUNCIL HEARING BE HELD JUNE 16 2015

Attest:

City Clerk

IN CITY COUNCIL: June 16 2015

POSTPONED TO JUNE 30 2015

Attest:

City Clerk

IN CITY COUNCIL: June 30 2015

CONTINUED TO JULY 14 2015

Attest:

City Clerk

IN CITY COUNCIL: July 14 2015

CONTINUED TO JULY 28 2015

Attest:

City Clerk

IN CITY COUNCIL: July 28 2015

CONTINUED TO AUGUST 11 2015

Attest:

City Clerk

## **DRAINAGE ACCESS EASEMENT**

**Rosa G. Najem, Trustee of 1181 Boston Road Realty Trust**, owner of property located at 1181 Boston Road, Haverhill, Massachusetts

For consideration paid

- Grants to **2 Cross Road Condominium Association**, an unincorporated association with QUITCLAIM COVENANTS

the perpetual right and easement to maintain, install and repair a drainage pipe and to provide access over land of Grantors, for the benefit of land of Grantee, as shown the attached Exhibit A.

For further reference see deed recorded in Book 19147, Page 169.

With regard to the above Easement, the Grantee, its heirs, successors, and assigns shall forever have the right to construct, maintain, repair and replace the drainage pipe and catch basin in said easement area and to make such entries thereon and therein as may, from time to time, be necessary or convenient for such purposes. Said rights are for the benefit of the Grantee and its successors and assigns. The sole responsibility to maintain and repair the easement shall be that of Grantee and its successors and assigns.

The easement is for access purposes only and no storage of any property shall be allowed.

The Grantee has the sole obligation to maintain and repair the easement area including but not limited to snow and ice removal.

The Grantee shall indemnify and hold harmless the Grantor and successor owners of the burdened premises for all loss or damage to person or property that may occur within the easement area.

Rosa G. Najem, Trustee of 1181 Boston  
Road Realty Trust

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this \_\_\_\_\_ day of July, 2015, before me, the undersigned notary public, personally appeared, Rosa G. Najem, Trustee proved to me through satisfactory evidence of identification, which were copy of licenses to be the persons whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily, for its stated purpose.

---

Notary Public

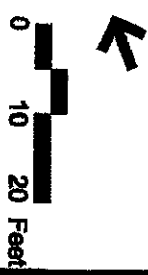
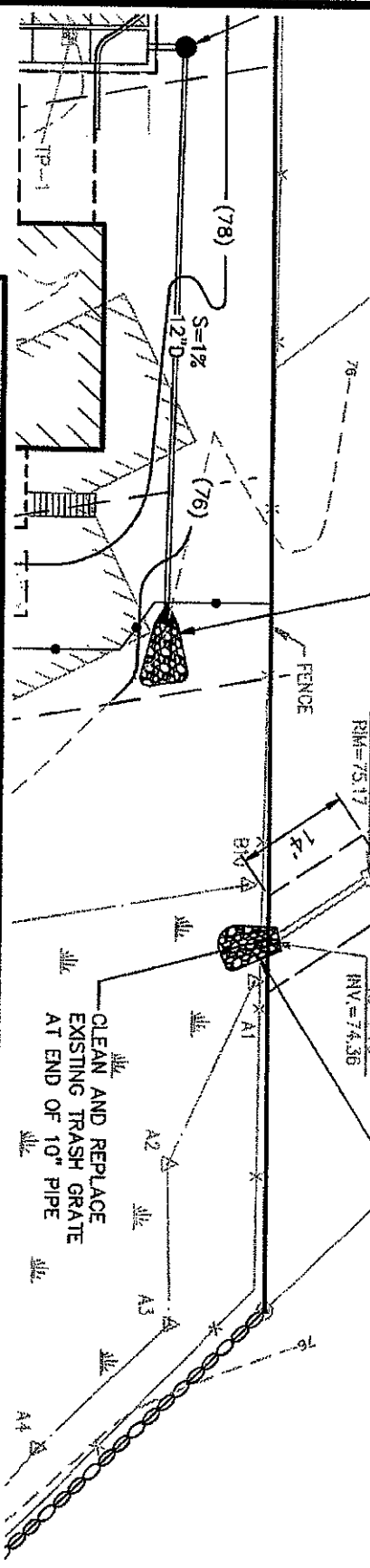
N/F  
ROSA G. NAJEM

FLARED END SECTION  
WITH STONE  
PROTECTION APRON

APPROXIMATE UTILITY  
MAINTENANCE EASEMENT

RIP RAP INLET  
PROTECTION AREA

CLEAN AND REPLACE  
EXISTING TRASH GRATE  
AT END OF 10" PIPE



EASEMENT PLAN  
2 CROSS ROAD  
HAVERHILL, MASS.

Prepared for:  
RKACO

SCALE: 1"=20' DATE: 7/27/15

andover  
consultants  
inc.

1 East River Place, Methuen, Mass.

2 cross RA

FIORELLO & MIGLIORI  
ATTORNEYS AT LAW

KAREN L. FIORELLO  
kfiorello@fimilaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

MICHAEL J. MIGLIORI  
mmigliori@fimilaw.com

July 28, 2015

***Hand Delivered***

John A. Michitson, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: Special Permit: RKACO, LLC  
2 Cross Road  
Request for Continuance

Dear President Michitson and Members of the City Council:

As a result of the filing of the revised plans in connection with the 2 Cross Road project, which incorporates the changes requested by the Conservation Commission, it would appear to be in everyone's best interest to have this matter continued by the Council until August 11, 2015.

Thank you for your consideration in this matter.

Should you have any questions, please don't hesitate to contact me.

Sincerely yours,

Michael J. Migliori

MJM/dma  
Enc.  
c.c.: Haverhill City Clerk



## Eggleston Environmental

July 14, 2015

Haverhill Conservation Department  
City Hall, Room 201  
4 Summer Street  
Haverhill, MA 01830  
Attn: Robert E. Moore, Jr., Environmental Health Technician

RE: **Stormwater Management Review**  
**2 Cross Road NOI**

Dear Mr. Moore:

In follow-up to my June 16, 2015 review comments on the above-referenced project, I have received and reviewed the June 22, 2015 response from Andover Consultants in addition to the June 22, 2015 revised Site Plans (3 sheets) and Stormwater Report.

My comments on the revised submittal are outlined below. In order to facilitate tracking I have included my original comment, Andover Consultants' response (in italics), and my follow-up comments (in bold):

1. It is not clear that serious consideration was given to LID design practices, as is required by DEP Stormwater Standard 1. The plan shows a "rain garden" in the northwest corner of the lot adjacent to Bradstreet Avenue, but it does not appear to receive runoff from any of the proposed impervious surfaces, and there is no design detail provided. Given the permeable soils throughout the property and the relatively flat topography in the back portion of the site, consideration should be given to better dispersing and infiltrating runoff throughout the property, rather than concentrating it all at the two locations proposed.

*Several LID measures were implemented into the overall site design, including the above mentioned rain garden, disconnecting roof top runoff from non-rooftop runoff and by limiting impervious surfaces to only what was required. Due to site limitations, such as an existing utility easement located along Bradstreet Avenue, the utility infrastructure required to support the use, and the desire to maintain some open yard area for residents to enjoy, it was necessary to utilize a combination of LID and traditional design practices.*

**With the addition of the roof infiltration systems for Buildings 1 and 2, the revised design does a better job of distributing the recharge and maintaining existing hydrology. It is still not clear what function the "rain garden" is intended to serve though, since it would not receive any runoff from impervious surfaces.**

2. The drainage analysis is based on outdated (1963) TP-40 rainfall data and is not reflective of current climatology. Per the NRCS Engineering Field Handbook Chapter 2 - March 2013 Massachusetts Supplement MA-EFH2, more recent rainfall data developed by the Northeast Regional Climate Center should be used in place of TP-40 when estimating runoff and peak discharges. Table A1.1 of that document lists the 24-hr rainfall volumes for the 2, 10, 25 and 100-yr design storms in Haverhill as 3.15, 4.83, 6.16 and 8.94 inches, respectively.

*The City does not specify the rainfall data that is required to be used, and several municipalities still use the TP-40 rain fall data. However, the 24 hour rainfall volumes for the 2, 10, 25, and 100- year design storms have been updated in the HydroCAD model as suggested and the report revised. These larger rainfall volumes resulted in larger runoffs in proposed conditions, as a result roof runoff from buildings 1 and 2 will drain to crushed stone subsurface infiltration systems which overflow via the roof drains at the surface.*

**Comment satisfactorily addressed, no further comment.**

3. The drainage analysis presumes that all of the runoff in the design storm events is conveyed via the closed drainage system to the two infiltration structures for flow attenuation/infiltration, however it has not been demonstrated that the catchbasins and drainage pipes have been designed accordingly, e.g. that they are sized to capture and convey the runoff from the 100-yr design storm.

*The closed drainage system has been sized for the 25 year storm, as is the standard. The capture area of both catch basins may overtop the catch basin rim in the larger storm but will eventually drain into the sumps and to the designed infiltration facilities which have been adequately sized to mitigate the peak flows per DEP standards.*

**Flow in excess of the design capacity is likely to pond around the two catchbasins in the driveway area between Buildings 1 and 2, and would eventually drain into the sumps and infiltration systems. However, the CB #1 closest to Cross Road is on the sloped entrance driveway; flow in excess of the grate/closed system capacity would drain directly onto Cross Road and should be modeled accordingly. Likewise, any roof drain connections that are not sized to convey the 100-yr storms would overflow onto the ground surface and should be modeled as such.**

4. Pre-development vegetated areas should be conservatively modeled as "good" hydrologic condition. Based on aerial photos and observations during my site visit much of the site is well vegetated and generates little runoff.

*To be conservative, the original HydroCAD model had the vegetated cover in both existing and proposed conditions modeled as "poor". Based on site visits, and viewing several aerial photos, it was determined the existing site "landscaping" is very worn, weathered and with little meaningful grass cover, while proposed conditions would be*

*replanted with fresh loam and seed. With that said, the HydroCAD model for both existing and proposed conditions was updated to "fair" for the vegetated areas in both pre- and post-development conditions and the results of the report were updated.*

**Comment addressed; no further comment.**

5. According to the plan, the roof runoff from the proposed buildings will be piped directly to the drainage structures and will not drain over pervious areas. The roof areas should therefore not be modeled as unconnected. Conversely, the pre-development analysis should model all existing roofs as unconnected since they do drain onto pervious areas.

*The roof areas in proposed and existing conditions of the HydroCAD model have been updated. There was no impact to the model as a result of this update.*

**Comment satisfactorily addressed; no further comment.**

6. The proposed plan calls for a single roof drain located at one end of each building. It should be confirmed (e.g. based on architectural plans) that all of the roof area on each building can be drained to this single location and meet the invert specified.

*The applicant will supply architectural plans prior to construction that detail the roof drain collection system.*

**While not necessarily requiring full architectural plans, the Conservation Commission may want to obtain confirmation from the property developer that locations of the proposed roof drains (now revised to the back of Buildings 1 and 2, and one end of Building 3) is consistent with the building roof design. In my experience, this issue frequently results in modifications to the drainage system design and is best addressed early in the process.**

7. The drainage analysis does not appear to include the walkways and rear decks/patios as impervious area. Additional information is needed as to what materials are proposed for those areas.

*The area of the walkways was included in the general designation of "paved parking". This area description has been updated to indicate it also includes the walkways. The rear decks and stairs will be made of wood and will not impede rainfall infiltration.*

**Comment satisfactorily addressed, the Conservation Commission may want to require that the decks be underlain with crushed stone to facilitate infiltration.**

8. Per DEP criteria, exfiltration should be calculated over the bottom area of the infiltration structures only, not the surface area.



*The HydroCAD model has been updated so exfiltration is only calculated over the horizontal, or bottom area, of the infiltration structures. This update did not result in a change in the model results.*

**Comment satisfactorily addressed; no further comment.**

9. The outlet of the Stormtech system is modeled as being at invert 76.3, however the plan specifies an outlet invert of 75.65.

*The discharge from the Stormtech system is controlled by the outlet control structure (DMH-3 OCS). Due to changes made to the model based on previous comments, the OCS has been revised to control the outflow via two 4" orifices with a 12" culvert that discharges to the rip rap splash pad. The inverts on the plan correspond with those in the HydroCAD model.*

**Comment satisfactorily addressed; no further comment.**

10. The proposed design calls for the overflow spillway from the front infiltration basin to discharge flow directly onto Cross Road, thus concentrating the post-development runoff to the public right-of-way at a single location and posing a potential safety hazard, since it is not clear that the discharge would be confined to gutter flow. Based on the hydrologic analysis that was performed, the basin would overflow in the larger (5.3 and 6.4 inch) storm events. I recommend that the discharge from the basin be piped directly to the municipal drainage system in Cross Road in lieu of the surface overflow proposed.

*The proposed overflow for the infiltration basin has been designed to mimic the existing conditions drainage flows and a rip rap level spreader has been added to spread the flow more evenly. If requested, the applicant will investigate and work with the engineering department to determine if piping directly into municipal drainage system is a possibility.*

**I reiterate my position that any concentrated discharge onto the public right-of-way should be avoided if possible, and a connection to the municipal drainage system pursued.**

11. As proposed, the riprap overflow spillway from the infiltration basin is only 0.1 ft below the berm elevation, at an elevation of 74.9, and there is no freeboard provided in the larger design storms. This does not meet DEP design criteria, which call for at least a foot of freeboard to protect the berm. It also assumes an unrealistic level of precision in construction, particularly given that riprap surfaces are themselves uneven and are likely to vary by at least 0.1 foot.

*The top of the infiltration basin has been raised to 76.1 to provide 1' of freeboard.*

**The top of the infiltration basin as shown on the Grading and Utility Plan is 76.0. I believe the el. 74 contour is also needed to tie into existing grades at the edge of the property.**

12. The top of the berm between the sediment forebay and the infiltration basin is shown on the plan as being at the same elevation (el. 75.0) as the adjacent berm, thus flow from the forebay is as likely to drain toward Cross Road as it is to drain into the basin.

*The berm between the sediment forebay and the basin has been revised to elevation 74.5, which ensures that overflow will drain to the basin.*

**Comment satisfactorily addressed; no further comment.**

13. Inlets to the basin should be stabilized to prevent scour.

*The outlet pipes discharging to the basin have been update to included stone stabilization to prevent scouring.*

**Comment satisfactorily addressed; no further comment.**

14. I was not aware of the 10-inch outlet from the existing wetland until after I had completed my site visit, and am not clear on whether the 10-inch drain is part of the City's system or merely a private connection to it. Since it appears to control the area of wetland inundation on this and adjacent properties, I do recommend that the outlet drain be inspected prior to construction of the proposed project to ensure that it remains free flowing. A drainage easement on the abutting property may also be needed to provide maintenance access to the drain.

*The 10" pipe referenced is located off of the applicant's property. The applicant has had discussions with the abutter regarding the pipe and if requested by the commission will inspect and clean the pipe if necessary prior to construction.*

**I reiterate my position that ongoing maintenance of the 10-inch drain is necessary to ensure that it remains free flowing and will not impact the proposed development and adjacent properties.**

15. The proposed infiltration basin is located within the footprint of the existing house, hence the existing foundation and subbase will need to be removed down to natural soil, and additional soil testing conducted to confirm soil permeability and depth to groundwater.

*The infiltration basin was designed with the information from soil Test Pit 3, which is in the approximate vicinity of the proposed basin. The applicant is removing the existing house and foundation, and if necessary will conduct additional soil testing to confirm the results from Test Pit 3.*

**Confirmatory testing at the proposed infiltration basin location and at the newly added roof infiltration system locations should be made a condition of approval and the testing conducted prior to system installation. The plans should also include a note calling for removal of existing fill beneath the infiltration structures.**

16. Based on the test pit logs, there is upwards of five feet of fill on the site. The Stormwater Handbook prohibits infiltration in fill; therefore all fill in the immediate vicinity of the proposed infiltration systems will need to be removed. Given the past use of the site for automotive repairs and storage a licensed site professional (LSP) should confirm that there is no soil contamination on the site that could be mobilized by the induced infiltration.

*The applicant has hired a licensed LSP to conduct a contamination evaluation for the site. If fill is encountered in the vicinity of the proposed infiltration system, the applicant will remove as necessary.*

**The Commission may want to discuss the timing of the LSP's investigation with the applicant, as the outcome could impact the viability of the proposed drainage system design.**

17. According to the logs, soil test pit #2 was excavated to a depth of 76 inches, or elevation 72.3. The design calls for the bottom of the proposed subsurface infiltration basin to be at elevation 73.75, thus additional testing is needed to document that the seasonal high groundwater elevation is at least two feet below the bottom of the system.

*The proposed subsurface infiltration system is located in the exact location of Test Pit 1 where seasonal high groundwater was determined to be elevation 71.67'. The bottom of the system is proposed greater than two feet above, at elevation 73.75'.*

**There are two test pits labeled TP-1 shown on Sheet 2, and none identified as TP-2. Based on the relative surface elevations listed on the test pit logs, and the fact that the log for TP-1 references the paved driveway, it appears that the test pit within the footprint of the proposed infiltration system is actually Test Pit 2. If this is the case, my original comment stands.**

18. Design calculations are needed to demonstrate that the forebay is appropriately sized to pretreat the tributary runoff.

*The forebay has been sized to treat 0.1" x the impervious area. Design calculations have been added to the revised stormwater report.*

**Comment satisfactorily addressed; no further comment.**

19. The TSS removal calculations overstate the TSS removal provided, since the 80% credit for the infiltration is predicated on pretreatment being provided. Nonetheless, the

treatment trains proposed do provide at least 80% TSS removal as is required by DEP Standard 4.

*As the required TSS is provided, no response is required.*

**Comment satisfactorily addressed; no further comment.**

20. The Grading and Utility Plan specifies Stormtech SC-740 chambers for the subsurface infiltration system underlain by 6-inches of stone. The design detail is for DC-780 chambers, underlain by a minimum of 9-inches of stone.

*The outdated chamber model has been removed from the detail sheet and the SC-740 Chamber detail with 6" of crushed stone above and below the chambers as model in HydroCAD has been added to the plans.*

**Comment satisfactorily addressed; no further comment.**

21. I strongly recommend against the placement of filter fabric beneath the infiltration system as is called for in the design detail, as it is prone to clogging over time and will eventually deplete the infiltration capacity of the system. A filter layer of bank run gravel can be used instead of the fabric.

*The applicant recognizes the concerns of the system potentially getting clogged and has revised the design to remove the bottom layer of filter fabric and adding a bank run gravel filter layer in its place.*

**Comment satisfactorily addressed; no further comment.**

22. Additional spot grades should be added to the grading plan to ensure that there is at least 18-inches of cover over the chamber system.

*Additional spots grades have been added to the plan to ensure the proper cover over the chambers.*

**Comment satisfactorily addressed; no further comment.**

23. Design details are needed for the sediment forebay and infiltration basin berms, the riprap overflow/level spreader, and the rain garden.

*These details have been added to the Site Details Sheet.*

**The infiltration basin berm should have an impervious core to prevent failure. The rain garden detail should specify the bioretention soil mixture to be used, as well as a planting plan.**

24. The design detail for the shallow catchbasin does not include an outlet hood. Several manufacturers offer low profile hoods that can be used on shallow basins.

*The shallow catch basin detail has been updated to include an outlet hood as requested.*

**Comment satisfactorily addressed; no further comment.**

25. The detail sheet includes a detail for a "typical catchbasin for standard rim", with no sump. It is not clear where on the plan this basin is called for.

*All catch basins are proposed to have deep sumps and hoods; the detail in question has been removed from the sheet.*

**Comment satisfactorily addressed; no further comment.**

26. In conjunction with the proposed work to remove the historic fill from the wetland, it appears that the project would entail the disturbance of about an acre of land area and would be subject to the requirements of the EPA Construction General Permit. The selected contractor should be required to file an NOI for coverage under the CGP and prepare and implement a Construction Stormwater Pollution Prevention Plan (SWPPP).

*The project currently proposed to disturb 42,498 sf (0.97 acres), including the area of historically filled wetland to be restored, and does not meet the threshold for requiring an EPA Construction General Permit at this time.*

**Comment satisfactorily addressed; no further comment.**

27. The Erosion & Sediment Control Plan calls for erosion control barriers comprised of silt fence and hay bales; the plan (Sheet 3) calls for straw wattles.

*The Erosion & Sedimentation Control Plan has been revised to use "straw wattles" to match the plan details.*

**Comment satisfactorily addressed; no further comment.**

28. The construction sequence outlined in the Erosion & Sediment Control Plan does not include the construction of the buildings or the stormwater infiltration systems, nor does it identify whether the proposed infiltration systems will be kept offline during construction or used to manage runoff during construction.

*The construction sequence indicates that construction "shall generally follow..." and is used for general guidance; sections have been added to add further detail. The proposed infiltration systems shall not be used during construction for dewatering or to manage runoff. This has been explicitly added to the Erosion and Sedimentation Control Plan.*

**Comment satisfactorily addressed; no further comment.**

29. The Erosion & Sediment Control Plan should address handling of contaminated soil should any be encountered on site.

*As previously stated, the applicant has hired a licensed LSP to conduct a contamination evaluation for the site. The report prepared by the LSP can be supplied to the Commission if requested.*

**Based on the findings of the initial investigation, it may be prudent to have the LSP on site during construction/excavation of proposed subsurface structures.**

30. I have the following comments on the Long Term Pollution Prevention Plan (LTPPP) and Operation and Maintenance (O&M) Plan submitted with the application:

- The LTPPP identifies a number of generic measures to minimize pollutant exposure to stormwater, however it is not clear how they are to be enforced. Will there be a homeowners or condominium association for the development and, if so, will the prohibitions on vehicle washing and illicit discharges be included in the association documents?

*A homeowner's or condominium association will be developed and will outline what is prohibited at the site.*

**The Homeowners Association should be identified in the O&M Plan as the party responsible for the ongoing maintenance of the drainage system, once it is assumed from the developer. The Conservation Commission may want the opportunity to review the HOA/Condominium documents.**

- The LTPPP indicates that a dumpster will be used on the site for solid waste management; the location of the dumpster should be shown on the plan and appropriate screening, cover and spill containment provided.

*The applicant has opted to remove the dumpster and instead go with roll away individual trash receptacles that will be stored in each garage and hauled away weekly by a private license hauler offsite.*

**Comment satisfactorily addressed; no further comment.**

- There appears to be an inconsistency in the frequency of pavement sweeping called for in the plan.

*Parking lot sweeping shall take place twice per year, preferably after the fall foliage and the winter seasons.*

**The LTPPP calls for the twice yearly cleaning in the first sentence under “Parking Lot sweeping schedule”, however the second sentence calls for once yearly cleaning.**

- The O&M Plan states that the property owners will be responsible for the maintenance of the stormwater system. Since there are multiple units proposed on the property and the stormwater system components are on what appears to be common property, I believe that a homeowners or association is needed as the legal entity for implementing and enforcing the O&M Plan.

*A homeowners association will be created to ensure the stormwater system is maintained as required. It will also ensure the upkeep of other site features such as landscaping, snow removal, trash pickup, etc.*

**As stated above, the Homeowners Association should be identified in the O&M Plan as the party responsible for the ongoing maintenance of the drainage system, once it is assumed from the developer.**

- The O&M Plan should include maintenance of the sediment forebay and Isolator Row, as well as periodic mowing of the detention basin to prevent woody growth.

*Requirements for the sediment forebay and Isolator row have been added to the Operation and Maintenance Plan.*

**The plan should include periodic mowing (at least twice per year) of the detention/infiltration basin to prevent woody growth, which can impact the structural integrity of the berm.**

- The plan should also include periodic inspection of the proposed infiltration structures and call for corrective action if the structures do not fully drain within 72 hours following a storm event.

*Calculations in the report indicate that all infiltration structures will drain well within 72 hours (23.6 hours for the Infiltration Basin and 5.4 hours for the underground chambers).*

**The plan should include periodic inspections of the proposed infiltration structures to ensure that they function as designed, and should call for corrective action if they do not, e.g. if the system has become clogged and is not fully draining between storms. While 72 hours is typically the time frame used based on DEP requirements, the applicant may want to specify a shorter time interval as an indication of a problem.**

- The plan should include a simple figure showing the locations of all stormwater BMPs to be maintained.

*A figure has been added to the revised stormwater report showing the location of all stormwater BMPs that are to be maintained.*

**The rain garden and roof infiltration structures should be labeled on the plan.**

Once again, I appreciate the opportunity to assist the Haverhill Conservation Commission with the review of this project, and hope that this information is suitable for your needs. Please feel free to contact me if you or the applicants have any questions regarding the issues addressed herein.

Sincerely,  
EGGLESTON ENVIRONMENTAL

A handwritten signature in black ink, appearing to read "L. D. Eggleston", with a stylized flourish at the end.

Lisa D. Eggleston, P.E.



FIORELLO & MIGLIORI  
ATTORNEYS AT LAW

KAREN L. FIORELLO  
kfiorello@fimitlaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

MICHAEL J. MIGLIORI  
mmigliori@fimitlaw.com

July 13, 2015

*Hand Delivered*

John A. Michitson, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: Special Permit: RKACO, LLC  
2 Cross Road  
Request for Continuance

Dear President Michitson and Members of the City Council:

The Haverhill Conservation Commission has scheduled what we hope to be the final hearing on the above-referenced Special Permit for July 17, 2015.

Therefore, we are requesting a continuance of the Council hearing until July 28, 2015.

Should you have any questions, please don't hesitate to contact me.

Sincerely yours,

  
Michael J. Migliori

MJM/dma  
Enc.  
c.c.: Haverhill City Clerk

2 Cross Rd

**City Council**

---

**From:** Rob Moore  
**Sent:** Tuesday, July 14, 2015 3:19 PM  
**To:** City Council; William Pillsbury; jpettis@cityofhaverhill.com  
**Subject:** FW: 2 Cross Road - comments  
**Attachments:** Haverhill 2 Cross Road review comments #2.pdf

FYI

---

**From:** Lisa Eggleston [<mailto:lisa@egglestonenvironmental.com>]  
**Sent:** Tuesday, July 14, 2015 3:15 PM  
**To:** Rob Moore  
**Subject:** 2 Cross Road - comments

As discussed, see attached. Let me know if you have questions or want to discuss.

Lisa D. Eggleston, P.E.

**Eggleston Environmental**  
32 Old Framingham Rd, Unit #29  
Sudbury, MA 01776  
Tel 508.259.1137

Real Estate Tax Payment Agreement

2 Cross Road

Owner: Phillippe Paradis

RKACO, LLC is the purchaser of the above referenced parcel and is applying for a Special Permit from the City of Haverhill.

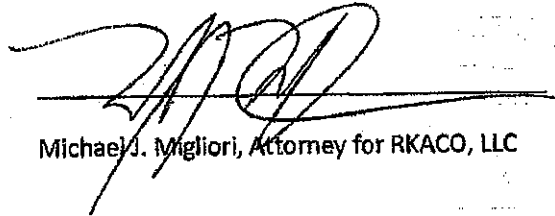
RKACO, LLC agrees to pay the outstanding real estate taxes on the property upon approval of the Special Permit currently pending before the City Council.

The City of Haverhill Tax Collector acknowledges and agrees to this resolution of the outstanding tax situation and agrees to allow the Special Permit to go forward.

July 8, 2015



Patrick DelloRusso, Tax Collector



Michael J. Migliori, Attorney for RKACO, LLC



## Eggleston Environmental

June 16, 2015

Haverhill Conservation Department  
City Hall, Room 201  
4 Summer Street  
Haverhill, MA 01830  
Attn: Robert E. Moore, Jr., Environmental Health Technician

RE: **Stormwater Management Review**  
**2 Cross Road NOI**

Dear Mr. Moore:

Per your request I have conducted a technical review of the NOI application packet for the proposed development project at 2 Cross Road, with respect to stormwater management. Included in the materials I received and reviewed were the following:

- Notice of Intent, 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc. and dated April 9, 2015.
- Stormwater Report, 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc., dated April 9, 2015, revised May 21, 2015.
- Site Plans (4 sheets), 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc., dated April 10, 2015, revised through May 21, 2015.

I also conducted a site visit on June 3, 2015 to observe existing drainage patterns.

In accordance with your Scope of Work the focus of my review is on the overall stormwater management approach and design concepts used in the project and its compliance with Massachusetts Stormwater Management Standards and accepted engineering practice, particularly as these standards and practices pertain to the protection of the eight interests of the Wetlands Protection Act and the resource area values identified under Chapter 253, Section 1 of Haverhill's Wetlands Protection Ordinance.

The project site is a 1.4-acre parcel located at 2 Cross Road in Haverhill. A single-family home and an auto repair facility with several garage buildings and exterior storage currently occupy the site. Drainage is overland, with the front (residential) portion of the site draining toward Cross Road and the back (auto repair facility) portion draining toward an onsite wetland area at the southern end of the property. A small portion of the property also drains toward Bradstreet Avenue to the west.

The proposed project calls for construction of 12 residential units in 3 separate buildings, with appurtenant driveways, parking, and utilities. As proposed, the small area to the north of Building 2 will continue to drain overland toward Bradstreet Avenue. Runoff from the paved areas on the back portion of the lot will be collected in deep sump catchbasins and conveyed to a subsurface Stormtech infiltration chamber system equipped with a Isolator Row for pretreatment. Roof drainage from Building 1 will be discharged directly to the infiltration chambers. Overflow from the infiltration system will be discharged over a stone apron toward the onsite wetland. In the front part of the lot, runoff from the paved entrance driveway and parking around Building 3 will be collected in a single deep sump catchbasin and conveyed through a sediment forebay into a surface infiltration basin adjacent to Cross Road. Roof drainage from Buildings 2 and 3 will be conveyed directly to the basin via a 12-inch storm drain. Overflow from the infiltration basin will discharge to Cross Road via a 20-ft long riprap spillway.

My comments on the proposed plan are outlined below:

1. It is not clear that serious consideration was given to LID design practices, as is required by DEP Stormwater Standard 1. The plan shows a "rain garden" in the northwest corner of the lot adjacent to Bradstreet Avenue, but it does not appear to receive runoff from any of the proposed impervious surfaces, and there is no design detail provided. Given the permeable soils throughout the property and the relatively flat topography in the back portion of the site, consideration should be given to better dispersing and infiltrating runoff throughout the property, rather than concentrating it all at the two locations proposed.
2. The drainage analysis is based on outdated (1963) TP-40 rainfall data and is not reflective of current climatology. Per the NRCS Engineering Field Handbook Chapter 2 - March 2013 Massachusetts Supplement MA-EFH2, more recent rainfall data developed by the Northeast Regional Climate Center should be used in place of TP-40 when estimating runoff and peak discharges. Table A1.1 of that document lists the 24-hr rainfall volumes for the 2, 10, 25 and 100-yr design storms in Haverhill as 3.15, 4.83, 6.16 and 8.94 inches, respectively.
3. The drainage analysis presumes that all of the runoff in the design storm events is conveyed via the closed drainage system to the two infiltration structures for flow attenuation/infiltration, however it has not been demonstrated that the catchbasins and drainage pipes have been designed accordingly, e.g. that they are sized to capture and convey the runoff from the 100-yr design storm.
4. Pre-development vegetated areas should be conservatively modeled as "good" hydrologic condition. Based on aerial photos and observations during my site visit much of the site is well vegetated and generates little runoff.
5. According to the plan, the roof runoff from the proposed buildings will be piped directly to the drainage structures and will not drain over pervious areas. The roof

areas should therefore not be modeled as unconnected. Conversely, the pre-development analysis should model all existing roofs as unconnected since they do drain onto pervious areas.

6. The proposed plan calls for a single roof drain located at one end of each building. It should be confirmed (e.g. based on architectural plans) that all of the roof area on each building can be drained to this single location and meet the invert specified.
7. The drainage analysis does not appear to include the walkways and rear decks/patios as impervious area. Additional information is needed as to what materials are proposed for those areas.
8. Per DEP criteria, exfiltration should be calculated over the bottom area of the infiltration structures only, not the surface area.
9. The outlet of the Stormtech system is modeled as being at invert 76.3, however the plan specifies an outlet invert of 75.65.
10. The proposed design calls for the overflow spillway from the front infiltration basin to discharge flow directly onto Cross Road, thus concentrating the post-development runoff to the public right-of-way at a single location and posing a potential safety hazard, since it is not clear that the discharge would be confined to gutter flow. Based on the hydrologic analysis that was performed, the basin would overflow in the larger (5.3 and 6.4 inch) storm events. I recommend that the discharge from the basin be piped directly to the municipal drainage system in Cross Road in lieu of the surface overflow proposed.
11. As proposed, the riprap overflow spillway from the infiltration basin is only 0.1 ft below the berm elevation, at an elevation of 74.9, and there is no freeboard provided in the larger design storms. This does not meet DEP design criteria, which call for at least a foot of freeboard to protect the berm. It also assumes an unrealistic level of precision in construction, particularly given that riprap surfaces are themselves uneven and are likely to vary by at least 0.1 foot.
12. The top of the berm between the sediment forebay and the infiltration basin is shown on the plan as being at the same elevation (el. 75.0) as the adjacent berm, thus flow from the forebay is as likely to drain toward Cross Road as it is to drain into the basin.
13. Inlets to the basin should be stabilized to prevent scour.
14. I was not aware of the 10-inch outlet from the existing wetland until after I had completed my site visit, and am not clear on whether the 10-inch drain is part of the City's system or merely a private connection to it. Since it appears to control the area of wetland inundation on this and adjacent properties, I do recommend that the outlet drain be inspected prior to construction of the proposed project to ensure that it

remains free flowing. A drainage easement on the abutting property may also be needed to provide maintenance access to the drain.

15. The proposed infiltration basin is located within the footprint of the existing house, hence the existing foundation and subbase will need to be removed down to natural soil, and additional soil testing conducted to confirm soil permeability and depth to groundwater.
16. Based on the test pit logs, there is upwards of five feet of fill on the site. The Stormwater Handbook prohibits infiltration in fill; therefore all fill in the immediate vicinity of the proposed infiltration systems will need to be removed. Given the past use of the site for automotive repairs and storage a licensed site professional (LSP) should confirm that there is no soil contamination on the site that could be mobilized by the induced infiltration.
17. According to the logs, soil test pit #2 was excavated to a depth of 76 inches, or elevation 72.3. The design calls for the bottom of the proposed subsurface infiltration basin to be at elevation 73.75, thus additional testing is needed to document that the seasonal high groundwater elevation is at least two feet below the bottom of the system.
18. Design calculations are needed to demonstrate that the forebay is appropriately sized to pretreat the tributary runoff.
19. The TSS removal calculations overstate the TSS removal provided, since the 80% credit for the infiltration is predicated on pretreatment being provided. Nonetheless, the treatment trains proposed do provide at least 80% TSS removal as is required by DEP Standard 4.
20. The Grading and Utility Plan specifies Stormtech SC-740 chambers for the subsurface infiltration system underlain by 6-inches of stone. The design detail is for DC-780 chambers, underlain by a minimum of 9-inches of stone.
21. I strongly recommend against the placement of filter fabric beneath the infiltration system as is called for in the design detail, as it is prone to clogging over time and will eventually deplete the infiltration capacity of the system. A filter layer of bank run gravel can be used instead of the fabric.
22. Additional spot grades should be added to the grading plan to ensure that there is at least 18-inches of cover over the chamber system.
23. Design details are needed for the sediment forebay and infiltration basin berms, the riprap overflow/level spreader, and the rain garden.

24. The design detail for the shallow catchbasin does not include an outlet hood. Several manufacturers offer low profile hoods that can be used on shallow basins.
25. The detail sheet includes a detail for a “typical catchbasin for standard rim”, with no sump. It is not clear where on the plan this basin is called for.
26. In conjunction with the proposed work to remove the historic fill from the wetland, it appears that the project would entail the disturbance of about an acre of land area and would be subject to the requirements of the EPA Construction General Permit. The selected contractor should be required to file an NOI for coverage under the CGP and prepare and implement a Construction Stormwater Pollution Prevention Plan (SWPPP).
27. The Erosion & Sediment Control Plan calls for erosion control barriers comprised of silt fence and hay bales; the plan (Sheet 3) calls for straw wattles.
28. The construction sequence outlined in the Erosion & Sediment Control Plan does not include the construction of the buildings or the stormwater infiltration systems, nor does it identify whether the proposed infiltration systems will be kept offline during construction or used to manage runoff during construction.
29. The Erosion & Sediment Control Plan should address handling of contaminated soil should any be encountered on site.
30. I have the following comments on the Long Term Pollution Prevention Plan (LTPPP) and Operation and Maintenance (O&M) Plan submitted with the application:
  - The LTPPP identifies a number of generic measures to minimize pollutant exposure to stormwater, however it is not clear how they are to be enforced. Will there be a homeowners or condominium association for the development and, if so, will the prohibitions on vehicle washing and illicit discharges be included in the association documents?
  - The LTPPP indicates that a dumpster will be used on the site for solid waste management; the location of the dumpster should be shown on the plan and appropriate screening, cover and spill containment provided.
  - There appears to be an inconsistency in the frequency of pavement sweeping called for in the plan.
  - The O&M Plan states that the property owners will be responsible for the maintenance of the stormwater system. Since there are multiple units proposed on the property and the stormwater system components are on what appears to be common property, I believe that a homeowners or association is needed as the legal entity for implementing and enforcing the O&M Plan.
  - The O&M Plan should include maintenance of the sediment forebay and Isolator Row, as well as periodic mowing of the detention basin to prevent woody growth.



- The plan should also include periodic inspection of the proposed infiltration structures and call for corrective action if the structures do not fully drain within 72 hours following a storm event.
- The plan should include a simple figure showing the locations of all stormwater BMPs to be maintained.

I appreciate the opportunity to assist the Haverhill Conservation Commission with the review of this project, and hope that this information is suitable for your needs. Please feel free to contact me if you or the applicants have any questions regarding the issues addressed herein.

Sincerely,  
EGGLESTON ENVIRONMENTAL

A handwritten signature in black ink, appearing to read "L. D. Eggleston", with a stylized flourish at the end.

Lisa D. Eggleston, P.E.

original

FIORELLO & MIGLIORI  
ATTORNEYS AT LAW

KAREN L. FIORELLO  
kfiorello@fimilaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

MICHAEL J. MIGLIORI  
mmigliori@fimilaw.com

June 29, 2015

*Hand Delivered*

John A. Michitson, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: Special Permit: RKACO, LLC  
2 Cross Road  
Request for Continuance

Dear President Michitson and Members of the City Council:

It has come to my attention that the City Council will not have a full complement of members at the June 30<sup>th</sup> meeting.

Due to the number of votes required for a Special Permit, my client deems it important to have the full Council vote on the Special Permit and therefore, is requesting a continuance until the July 14, 2015 meeting.

Should you have any questions, please don't hesitate to contact me.

Sincerely yours,

  
Michael J. Migliori

MJM/dma  
Enc.  
c.c.: Haverhill City Clerk



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

June 10, 2015

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: 2 Cross Road, Special Permit for Multifamily Residential**

I have reviewed the revised plan received today. The plans have been revised to incorporate two changes which I requested:

1. The developer has committed to installing approximately 185 feet of granite curbing and sidewalk, significantly narrowing down the existing opening at the beginning of Cross Road and more closely T'ing off the intersection and lining up with the entrance of Boston Road across Route 125. This improvement will lead to increased safety for drivers as well as for pedestrians walking along Route 125.
2. An access easement is now shown for the benefit of the adjacent home at 1179 Boston Road. The existing driveway accesses the right of way by crossing the subject lot, and the granting of the easement will formalize this right.

I therefore am ~~be~~ supportive of the granting of the Special Permit. Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Ahern, Griecci

# SPECIFICATION SHEET

6 rooms 3 bedrooms 2.5 baths

1. FOUNDATION  
2. SIDING  
3. ROOF  
4. INSULATION  
5. RAILINGS  
6. FRONT STEPS  
7. PAINT  
8. DOORS  
9. WINDOWS  
10. SCREENS  
11. LANDSCAPING  
12. DRIVEWAY  
13. DRIVEWAY  
14. APPLIANCES  
15. CABINETS  
16. COUNTERTOPS  
17. SINK  
18. BATH FIXTURES  
19. VANITY TOP  
20. FLOORING  
21. INSIDE WALL  
22. LIGHT FIXTURES  
23. ELECTRICAL  
24. HEAT  
25. FURNACE  
26. H/W HEATER  
27. SEWERAGE/WATER  
28. FIREPLACE  
29. MASTER BEDROOM  
30. KITCHEN  
31. DECK  
32. CABLE AND TEL  
33. CABLE AND TEL  
34. EXTERIOR  
35. LAUNDRY  
36. CEILING FAN
- Poured Concrete 10" 20"x28"  
Vinyl Siding  
IKO Shingles 25 yr  
R21 Walls; R30 Ceilings; R38 Roof Fiberglass Insulated between units  
Placed as Building Code Requires  
Pressure Treated  
Benjamin Moore Buyers choice white  
Exterior Front; Fiberglass, Interior: 6 Panel Masonite  
Energy efficient Double-Glazed Tilt-in, Vinyl  
On all Living Areas  
Disburled areas up to 20' from all Foundation Walls where possible Loosened, raked and Seeded within property Boundaries. (or within areas designated by conservation requirements)  
1 Car Under.  
Hot Top for car, 1 coat painting  
All Appliances will be purchased at the dealer of the Seller's choosing Total of \$1,000.00 must be paid as above and as driver  
Given From Builders supply.  
**GRANITE IN KITCHEN AND BATHS**  
One Piece Stainless Steel  
One Piece Fiberglass unit  
**GRANITE**  
Linoleum/Carpets (\$15 Allowance per Sq. Yard installed) Hastings flooring contact: (508) 521-8848. Tile installed in all baths. Hardwood in kitchen.  
Drywall  
Standard builder supplies.  
100 AMP  
Forced Hot Air by gas  
Quality Armstrong or equivalent  
40 Gallon, gas (Owned)  
Public  
Living room, gas.  
Closet with shelves and bath.  
Your choice of counters and inlay (builder to supply samples)  
Cable in living room and all three bed. Telephone line in kitchen/living room and master bed.  
2 electric and 2 faucets  
Hook ups in basement. (gas line to be stubbed in basement. Buyer responsible for installation.)  
Master Bedroom  
Wired only additional fee to install fixture.

**\*\*Seller is not responsible for installation of washer and dryer and they cannot be delivered to property until after Buyers take possession**

Sent to  
Dep'ts  
w/ Plans  
on 4/24/15

For Two Cross  
Road

#2 Cross  
Road  
S.P.

**SPECIAL PERMIT**  
**REQUEST FOR COMMENTS\***

\*COMMENTS DUE BY: 5/14/15

TO:

- ✓ Fire Chief – Room 113
- ✓ Board of Health Chairperson & Members – Room 210
- ✓ Conservation Commission & Members – Room ~~210~~ 300
- ✓ Building Inspector – Room 210
- ✓ Police Chief – Room 106 (Mail Slot)
- ✓ Highway & Park Superintendent – Room 106 (Mail Slot)
- ✓ Robert Ward, Water/Wastewater Director – Room ~~210~~ <sup>300</sup> (Mail Slot)
- ✓ John Pettis, III, City Engineer – Room ~~210~~ 300
- ✓ Superintendent of Schools – Room 104

FROM: William Pillsbury, Planning Director/Grants Coordinator – Room 201

DATE: 5/14/15

RE: Special Permit Application for: RRACO, LLC Robert Akorn  
 Project Reference: 2 Cross Road Special Permit  
 Street Location: 2 Cross Road  
 First Submission: 1st

THE PLANNING BOARD HAS RECEIVED FROM THE CITY CLERK THE CITED SPECIAL PERMIT, WHICH WAS REQUESTED TO ADDRESS CONCERNS RAISED BY THE CITY DEPARTMENTS. PLEASE BE SO KIND AS TO REVIEW THE ATTACHED APPLICATION AND CORRESPONDENCE AND PROVIDE YOUR RESPECTIVE REPORTS TO: THE PLANNING DEPARTMENT, CITY HALL, ROOM 201, no later than the due date listed below:

RESPECTIVE COMMENTS DUE BY: 5/14/15

2 Cross Rd S.P.

Lori Woodsum

---

**From:** John Pettis <Jpettis@cityofhaverhill.com>  
**Sent:** Friday, June 05, 2015 10:19 AM  
**To:** Lori Woodsum; William Pillsbury  
**Subject:** FW: Send data from MFP07657037 06/04/2015 15:58

*Sent to  
City Council*

**Access easement for abutter ay 1179 Boston Rd to go on next plan submission.**

**John**

**-----Original Message-----**

**From:** Dennis Griecci [<mailto:dgriecci@andoverconsultants.com>]  
**Sent:** Thursday, June 04, 2015 4:22 PM  
**To:** John Pettis  
**Subject:** RE: Send data from MFP07657037 06/04/2015 15:58

**John,**

**I am not in the office on Fridays, but check email. I am available all day Monday to talk about what you will need from us for permitting the work within the state right-of-way.**

**I will add the access easement to the final plan.**

**Thank you,  
Dennis**

**Dennis A. Griecci, P.E., LEED AP  
Senior Project Engineer/Associate**

**Phone: (978) 687-3828**

**-----Original Message-----**

**From:** John Pettis [<mailto:Jpettis@cityofhaverhill.com>]  
**Sent:** Thursday, June 04, 2015 4:05 PM  
**To:** Dennis A. Griecci ([dgriecci@andoverconsultants.com](mailto:dgriecci@andoverconsultants.com))  
**Subject:** FW: Send data from MFP07657037 06/04/2015 15:58

**Dennis,**

**On quick look plan looks good, somewhere should add access easement like sketched onto attachment. I'll try call tomorrow about requesting State Permit.**

**John**

**-----Original Message-----**

**From:** copier [<mailto:scanner@cityofhaverhill.com>]  
**Sent:** Thursday, June 04, 2015 6:59 PM  
**To:** John Pettis

**Subject: Send data from MFP07657037 06/04/2015 15:58**

**Scanned from MFP07657037**

**Date:06/04/2015 15:58**

**Pages:1**

**Resolution:200x200 DPI**

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citycncl

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**From:** Rob Moore <RMoore@cityofhaverhill.com>  
**Sent:** Wednesday, June 17, 2015 10:33 AM  
**To:** Barbara Arthur (citycncl@cityofhaverhill.com); Bill Macek (wjm227@gmail.com); Bill Ryan (roundpond@comcast.net); Bob Scatamacchia (ScatamacchiaFH@aol.com); Colin LePage; John Michitson (michitson@mitre.org); Mary Ellen Daly O'Brien (medobrn@aol.com); Melinda Barrett; Mike McGonagle (mike@mcsitemps.com); Tom Sullivan (tsullivan@cityofhaverhill.com)  
**Cc:** Linda Koutoulas  
**Subject:** Special Permit App - 2 Cross Road  
**Attachments:** Haverhill 2 Cross Road review comments #1.pdf

Good Morning Councilors,

The Conservation Commission is currently reviewing the subject project. As part of its review, the Commission required a peer review of the applicant's stormwater management system design. Our peer reviewer's comments are attached for your use in considering this project.

Rob



**Lori Woodsum**

---

**From:** Deputy Chief William Laliberty <WLaliberty@haverhillfire.com>  
**Sent:** Thursday, May 14, 2015 5:15 PM  
**To:** Lori Woodsum  
**Subject:** Comments Attached  
**Attachments:** Cross Rd Special PermitRevised.pdf; Woods Ave and Ordway Ave FrontageWaiver.pdf

Hi Lori,

Russ Ahern came in to my office with a new plan for Cross Road. Created access through the proposed project from Cross Rd onto Bradstreet Avenue. He said there was opposition to the project from the neighborhood so he is proposing to install an emergency gate for emergency apparatus at the Bradstreet Ave end that will be operated by a "siren gate." The siren from an emergency apparatus will unlock the gate and allow fire apparatus to enter or leave by Bradstreet Avenue.

Respectfully,

Deputy Fire Chief William Laliberty

*Rec'd  
6/4/15  
I will go  
to the  
on 6/15  
for Council  
Brother Mike  
out*



clerk

# Haverhill

Paul J. Jessel, Collection System Supervisor  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
pjessel@haverhillwater.com

May 12, 2015

To: William Pillsbury  
Planning Director/ Grants Coordinator

Subject: **2 Cross Road Special Permit**  
**ID #: 732-776-2**

Water and Wastewater Divisions have reviewed the above subject matter and offer the following Comments:

Wastewater

1. Provide sewer profile to include slope

Water Division

See attached letter from Glen Smith, Water maintenance Supervisor

Water and Wastewater Divisions do not object with this Special Permit and reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel  
Collection System Supervisor

**ID #: 732-776-2**

WWTP File#: 150117-C

cc: Robert Ward, W/WWTP  
John Pettis, III P.E.  
Glen Smith, Water Distribution  
John D'Aoust, Water Treatment  
Dennis Griecci [info@andoverconsultants.com](mailto:info@andoverconsultants.com)

## city council

---

**From:** Rob Moore  
**Sent:** Friday, June 26, 2015 11:24 AM  
**To:** City Council  
**Cc:** Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Bill Ryan ([roundpond@comcast.net](mailto:roundpond@comcast.net)); Bob Scatamacchia ([ScatamacchiaFH@aol.com](mailto:ScatamacchiaFH@aol.com)); Colin LePage; John Michitson ([michitson@mitre.org](mailto:michitson@mitre.org)); Mary Ellen Daly O'Brien ([medobrn@aol.com](mailto:medobrn@aol.com)); Melinda Barrett; Mike McGonagle ([mike@mcsitemps.com](mailto:mike@mcsitemps.com)); Tom Sullivan ([tsullivan@cityofhaverhill.com](mailto:tsullivan@cityofhaverhill.com))  
**Subject:** RE: Special Permit App - 2 Cross Road

Good Morning Barbara,

The Commission discussed this project with the design engineer and our stormwater peer reviewer last evening. The hearing was continued to the July 16<sup>th</sup> meeting. The designer submitted new materials mid-week that require this additional time for review. Perhaps discussed most were the following:

- The Commission and the peer reviewer requested additional efforts to be put into applying low-impact development design elements. The new revisions target this concern.
- The wetland on the property drains to a culvert on and under 1181 Boston Road. The condition of this culvert and the need for a drainage easement must be investigated.
- The drainage system proposed along the Cross Road edge of the property is designed to overflow into the roadway. The designer was asked to investigate options for connecting this overflow directly into the Boston Road drainage system.
- The Commission continues to await information addressing potential contamination on this site. It is our understanding that an assessment of the site is at least ongoing. The Commission will be looking for the applicant's Licensed Site Professional to comment on the project design.

Rob

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**From:** City Council  
**Sent:** Thursday, June 25, 2015 1:28 PM  
**To:** Rob Moore  
**Cc:** City Council; Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Bill Ryan ([roundpond@comcast.net](mailto:roundpond@comcast.net)); Bob Scatamacchia ([ScatamacchiaFH@aol.com](mailto:ScatamacchiaFH@aol.com)); Colin LePage; John Michitson ([michitson@mitre.org](mailto:michitson@mitre.org)); Mary Ellen Daly O'Brien ([medobrn@aol.com](mailto:medobrn@aol.com)); Melinda Barrett; Mike McGonagle ([mike@mcsitemps.com](mailto:mike@mcsitemps.com)); Tom Sullivan ([tsullivan@cityofhaverhill.com](mailto:tsullivan@cityofhaverhill.com))  
**Subject:** RE: Special Permit App - 2 Cross Road

Wonderful, thanks for your quick response.  
barbara

---

**From:** Rob Moore  
**Sent:** Thursday, June 25, 2015 1:03 PM  
**To:** City Council  
**Subject:** RE: Special Permit App - 2 Cross Road

The Commission is scheduled to discuss this project this evening with the applicant and peer reviewer.

---

**From:** City Council  
**Sent:** Thursday, June 25, 2015 9:22 AM  
**To:** Rob Moore  
**Subject:** FW: Special Permit App - 2 Cross Road

Did the Commission review this subsequent to peer review?

Thank you,  
barbara

**From:** Colin LePage [<mailto:colinlepage@gmail.com>]

**Sent:** Wednesday, June 17, 2015 11:03 AM

**To:** Rob Moore

**Cc:** Barbara Arthur ([citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)); Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Bill Ryan ([roundpond@comcast.net](mailto:roundpond@comcast.net)); Bob Scatamacchia ([ScatamacchiaFH@aol.com](mailto:ScatamacchiaFH@aol.com)); John Michitson ([michitson@mitre.org](mailto:michitson@mitre.org)); Mary Ellen Daly O'Brien ([medobrn@aol.com](mailto:medobrn@aol.com)); Melinda Barrett; Mike McGonagle ([mike@mcsitemps.com](mailto:mike@mcsitemps.com)); Tom Sullivan ([tsullivan@cityofhaverhill.com](mailto:tsullivan@cityofhaverhill.com)); Linda Koutoulas

**Subject:** Re: Special Permit App - 2 Cross Road

Rob,  
Just FYI - The Council voted last night to postpone the Special Permit hearing for two weeks.  
Will the Conservation Commission be meeting to review the Peer Reviewers comments and make further comment(s)/condition(s) recommendations prior to the hearing on June 30th.  
Please advise, thank you.  
Regards,

Colin LePage  
Haverhill City Councillor  
[clepage@cityofhaverhill.com](mailto:clepage@cityofhaverhill.com)  
978-618-6460

On Wed, Jun 17, 2015 at 10:32 AM, Rob Moore <[RMoore@cityofhaverhill.com](mailto:RMoore@cityofhaverhill.com)> wrote:

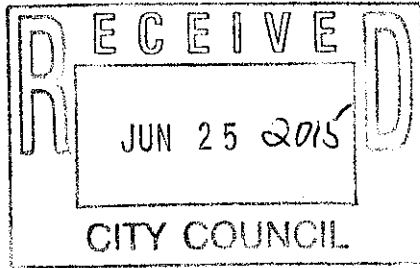
Good Morning Councilors,

The Conservation Commission is currently reviewing the subject project. As part of its review, the Commission required a peer review of the applicant's stormwater management system design. Our peer reviewer's comments are attached for your use in considering this project.

Rob



# Haverhill



Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
[bdufresne@cityofhaverhill.com](mailto:bdufresne@cityofhaverhill.com)

June 23, 2015

TO: City Council Members

From: Richard Osborne, Building Inspector

RE: 2 Cross Road, Special Permit for Multi-Family

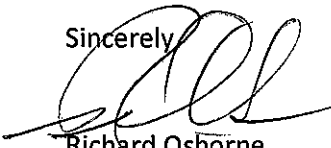
Dear Council President Michitson and Councilors:

RKACO, LLC's revised proposal for twelve residential dwelling units complies with the Dimensional and Density Regulations of Chapter 255 Haverhill Zoning By-Laws for the Commercial General Zone for Multi-Family Use, also with the requirements of the parking regulations.

The applicant addressed by concerns with regards to the Parking and Loading Standards (H) and redesigned the entrance of Cross Road to meet the 50' minimum distance from the intersection.

Please contact me if I can be of further assistance.

Sincerely,



Richard Osborne  
Building Inspector

RO/ds



**CITY OF HAVERHILL**  
MASSACHUSETTS 01830

CITY HALL, ROOM 201  
FOUR SUMMER STREET  
HAVERHILL, MASSACHUSETTS 01830  
TELEPHONE (978) 374-2330  
FAX (978) 374-2315

PLANNING BOARD

June 2, 2015

John A. Michitson, President  
& City Councilors  
City of Haverhill

RE: Two Cross Road Special Permit—The petitioner, RKACO, LLC requests a favorable recommendation to the city council to construct 3 buildings totaling 13 units to be sold as condominiums in the CG Zone; Assessors Map 732, Block 776, Lot 2 (5/13/15 Planning Board Meeting)

Attorney Michael Migliori came forward to represent the applicant RKACO, LLC for the Two Cross Road Special Permit. As you know the city council has jurisdiction over the special permit process. He noted that the Aherns were present before you looking for a favorable recommendation to the city council. If the special permit is approved they would be back before you to go through the definitive plan process. They hoped everyone was familiar with this site or had an opportunity to drive by the site to see what it looked like. This site is a dirty, messy complicated site with a gas line easement nearby that is over part of the parcel. It was a very oddly shaped parcel but would like to think that the good news was that was all of that could be overcome with the project that the Aherns were putting forward tonight. As part of the team Mr. Ahern from RKACO was present tonight and he and his brother Rob have built many homes in Haverhill over a 30 year period. Also here as part of the team from Andover Consultants, is Dennis Griecci, our onsite engineer who will soon come forward to speak about this project and go through the engineering items.

Attorney Migliori noted that this project entails 13 units in 3 buildings and two containing 5 residential units each and the third building contains 3 residential units. The site is zoned for the commercial general zone that allows for a number of permitted commercial uses which... he has to think that it is far less desirable than the plans that were before you tonight for residential housing but would certainly leave that up to you. So at this point the attorney turned the hearing over to their engineer so that he could walk everyone through some of the details and then he would come back and summarize and then we can respond to any questions or concerns.

Dennis Gretchen an engineer with Andover Consultants came forward to speak. It was noted that it was a 1.4 acre site and was currently a motor repair garage and storage

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

facility. We are proposing to do 13 residential units in three buildings. Currently the site has access off of Cross Road and also has access and frontage on Bradstreet Avenue. The site was generally broken up into two separate (inaudible) ten units will be going on Bradstreet and the 3 units to be using the existing access off of Cross Road. There are wetlands on the site and they have filed with conservation in April and we are on their agenda tomorrow night (5/14/15).

The storm water will be handled at two separate systems one will be an underground system that will control peak rates and volumes and discharges into the wetland and from here to the Cross Road side it is a smaller surface pond with rates and flows to that discharge point. The utilities were divided. There is a sewer manhole on site to be connected to and water will be connected to Cross Road. The only utilities that will be coming off of Bradstreet Avenue is an existing gas line that serves an existing garage right now. It was mentioned that they did meet on site 2 weeks ago with Engineering, John Pettis, to discuss his thoughts on the project and hoped to get back to him soon. It was noted that they had discussions with Engineering as well regarding Cross Road and they got back to him and noted that they had some issues with that at this time. It was noted that as far as any relief from zoning they were requested that all the buildings meet the required setbacks. Parking is over what is required with 26 spaces and the requirement is 20 for this 13 unit use.

He noted that was generally the engineering that was kind of summarized and asked if there were any questions that he would be more than happy to answer them.

Attorney Michael Migliori thanked Mr. Griecchi and referred to the city department reports. He noted for the departments that did respond all have no objections. He did note that they did have an objection to the request of the Haverhill Fire Department response...

Director William Pillsbury, Jr. interrupted the attorney to check what he had just said. He noted that there were a serious number of comments submitted by the departments...

Attorney Migliori noted that there are comments...

Director Pillsbury was checking to see if he had said that he had no problem working with those problems.

Attorney Migliori answered no... that we had no objections working with those comments.

Director Pillsbury did want to mention that he did have conversation with the city engineer but did not actually have his document filed but did want to say that we will want to incorporate all of the comments including the city engineer too. He knew that we did not physically have it but wanted it to be clear that we have it between now and the city council hearing.

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Attorney Migliori noted that he wanted to comment on that because he thought that one of the issues was... and noted that we don't have Mr. Pettis' comments but there were other issues that also impact Mr. Pettis' comments and may be that Conservation was looking for us to implement low impact development design techniques which obviously impacts some of the things that Mr. Pettis has reviewed so and they did need to flush those out those items to see if that impacted...

Director Pillsbury answered exactly and we did need to check with the Fire Department to see if those impact them as well. There were a number of things that move the departments and the concerns that the departments have and we can talk about that. He apologized for interrupting and noted that he could continue.

Attorney Migliori answered no that was fine and noted that he was glad that he did... like departments like Board of Health are far more simple and straight forward but then there is Water/Wastewater as well. We do have a little more work to do. In general that is if the conservation commission doesn't have any objections and we need to deal with their low impact design with Engineering and the Fire Department and noted that hopefully they would all get on the same page hopefully which he thought that they could. All and all the attorney felt that this was a good project and would certainly be a vast improvement over what exists there now.

Director Pillsbury wanted the attorney to give them a quick synopsis of the types of units that they were proposing. He didn't think that was mentioned. It was noted that was a criteria for this type of request. It was noted as a special permit request that is a special permit criteria.

Attorney Michael Migliori noted that the two buildings have 5 units each and the third building has 3 units each. He asked Mr. Ahern to come up and walk everyone through this. He had been through similar projects utilizing this design elsewhere and was very familiar with this. So he was going to turn this over to Rob Ahern.

Rob Ahern, RKACO, LLC, has offices in Tewksbury but has done a lot of projects in the City of Haverhill over the years. Pretty much standard townhouses that you see built in various parts of the city with garages under coming in this way here (pointing to a display board) then walk upstairs to a living room, dining area, Kitchen and then upstairs to a just two bedrooms. It was very standard as to what you see built around the city...

Director William Pillsbury, Jr., wanted to know how much per unit.

Mr. Ahern thought around \$1400.00 as he remembered.

Director Pillsbury thanked Mr. Ahern for his comments.



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Mr. Ahern asked if there were any other questions. He did note that he had the floor plans if anyone wanted to see the floor plans.

Attorney Michael Migliori came forward to say Thank you. He also noted that there were some neighbors present and thought that they might want to speak.

Acting Chairman Bob Driscoll asked if there was anyone that wanted to speak in opposition to the petition.

Robert Thompson, 29 Brad Street Avenue, came forward to speak. It was noted that the proposed project was proposed to be built right across the street from his house. He had some concerns. The number one concern was that Bradstreet Ave was a very quiet little street if anyone was familiar with it. He noted that there were just 3 houses on it right now. He felt that the impact on the neighborhood was going to be huge with this development. He could see from the plans that the first building the one with 3 units in one building is going to egress out onto Cross Street. But noted that the other two units with 5 each are going to come out onto Bradstreet Ave and based on that there will be 20 cars parked out there. He asked the developer today if there was a contingency plan when they have friends visiting. It was noted that even with these units and when the people move in understood with that property there have adequate parking. But noted that down the road when these families have a chance to expand and children are born where would they park their cars. He knew from when he lived at Farrwood Green they had 2 spaces for each unit but also had visitor's parking. He noted that he did not see nor did he hear anything about parking spaces for visitors. And when he brought that up to the developer he was told that they were working on that but did not see any plans that showed those spaces. If wanted the board to drive down that street because based on these plans down the road... because he planned on retiring down there and noted that he bought his house 10 years ago, wanted to know where all those cars are going to go.

The other concern that he had too was about that gas line that everyone must have seen. It was noted that gas line came down from Canada 2 years ago. It came all the way from Canada but when it got to this area it seemed to take a little jog right around the area of Bradstreet Ave. He noted that it was a 30" high pressured gas line and if you go onto the internet and Google searches the major reason those lines ever have explosions is from contractor error. He noted that if something like that happens it would vaporize almost the whole 6000 sq. ft. circle. It was noted that this was a huge gas line (inaudible)... and I hated the fact that it would come right down his street but now we are going to have all this construction and was concerned that they would have this big absorbing pad, he knew that they said storm drains for all the water by the time they alter wetlands and wanted to know if there was any guarantee here that once this project is done and everything is all sold wanted to know what guarantee he had now and his furnace floods... wanted to know about super floods and how he already has water in his yard. If anyone wanted him to take pictures he could show that he has flooding every year in his yard. These were his 3 major concerns that it was just that

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the quality of the neighborhood is going to completely change by altering this small piece of property by the amount allowed by law. He asked people how they would feel if someone took a single family lot in your neighborhood and wanted to put in a 13 unit condo development because they were legally allowed on a one acre lot. He also mentioned the owner of Flowers by Steve and that he lived at 14 Cross Road for the record. He had dropped some info off at his door today because he had a family emergency so he asked him to read his comments to the board members. He basically said he felt there were too many units for this small lot and that he opposed. He also thought that the amount of traffic on Bradstreet Ave would cause a serious situation. He was not able to attend due to a family illness but would like for his opinion to be heard. Sincerely Steven. One last thing for the record... Mr. Thompson noted that he had been doing construction for 20 years and every one of us here understood that we do not allow construction where we normally have a place to live. He felt that they were really pushing the limit with this property and you would see that once you go down his street. But felt that even if it were scaled down enough that the egress went out to Cross Road and not on this little tiny Bradstreet Ave, and maybe somehow it could be redesigned to have one less unit and everything going out that way and not coming down a dead-end street. Because even today, to say in closing, they came down to speak with his neighbor, Kathy, and Mr. Thompson wondered who this guy was parking in my driveway... So did that mean people would be parking in front of his house and in his driveway? It was noted that because it is a very little street and there were a lot of cars and he wanted to know where everyone would park that included their families and when families expand and people visiting on the holidays and wondered where they would park. He noted those were his opinions and appreciated the time and thanked the board.

Kathleen (inaudible) 31 Bradstreet Ave came forward to speak. She noted that lives right next door to Rob. She informed the board members that she had the same concerns. She had flooding concerns also. Presently that area floods now, her driveway, her backyard, the dirt road and noted that the pavement ended right at her driveway and then the dirt road floods out and noted that she has that concern also. The size of it was also a big concern. She noted that it would be nerve racking with that gas pipeline and pointed out that it was right there. It was a very upsetting situation and she also mentioned the parking. She wanted to know where people would go and excess parking. It is a dirt road and goes down towards the nursery and noted that she shared the same concerns. She said thank you and returned back to her seat.

Steven Rogers, 161 Neck Road of Ward Hill came forward to speak. He had a few concerns and understood the concerns of the people that lived on Bradstreet Ave but wanted to note his concerns. They plow the snow in that section of the city for the city and noted as Bradstreet was now they have to back out of Bradstreet Ave because the road is only about a car width wide road and where will they put that snow or how they would be able to turn around. Plus where would they put all that snow for 26 parking spaces. It was noted that you cannot push the snow into the conservation area and did

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not know where they would put the snow for these 26 parking spaces that they were looking to put in there. He was sure that most of you were aware that strange intersection that takes place on Rt. 125 by Boston and Cross Road by the Irving Car Wash and noted that it was a very, very, dangerous intersection and with a lot more cars from there, there would be a lot more accidents and felt that they should be required to put a traffic light at that intersection. It was noted that Bradstreet Ave continued onto a dirt road that drives right through the middle of his nursery. His car would be able to drive out of this development and then drive down this dirt road right through the middle of his nursery with his customers at his nursery? How would he deal with security if it is opened up to a thorough fair with the people that leave because they do not want to deal with that dangerous intersection at Cross Road and Rt. 125? He was not sure how these issues would be handled when it comes to this project and could not see how they could be handled. He thanked board and returned to his seat.

Ray Cane of 5 Bradstreet Ave came forward to speak. He was located right at the corner that was adjacent to Cross Road right at the corner by Flowers by Steve. He noted that there were accidents there all the time. He wanted to speak about that intersection that was brought up by Steven. There were cars that travel at great speed that go right by the post office. He noted that there were accidents out there all the time. He noted that over by the Irving Station that intersection on Rt. 125 at Boston Road/Cross Road there were teenagers that have gotten hit and killed out there. There are accidents every year out there and there was just one about a week or a week and a half ago and this will add an additional problems. He felt this was too big of a project and did not want the traffic going by his house. It has been a quiet street. He has been there about 44 years and never had a problem of what was there before. He would not have a problem with they putting an access out at the end of Cross Road was an option but definitely did not want the additional traffic up and down his street because he had enough that go by on Cross Road.

Acting Chairman Driscoll asked if there was anyone else that wanted to speak.

Richard Rogers, 133 Neck Road came forward to speak. It was noted that he has property that abuts Bradstreet Avenue. He wanted to say that there were far too many houses for that area for this project. It was noted that a lot of points have already been covered. Mr. Rogers returned to his seat.

Acting Chairman Driscoll asked Attorney Migliori if he wanted to address the concerns of the people that just spoke.

Attorney Michael Migliori came forward to speak. He was going to have Rob Ahern come back and talk a little bit as well as Dennis on some of the issues.

Director William Pillsbury, Jr. wanted to speak at this point. He wanted to know if there was an analysis that was done by your team as you looked at this project and from an

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engineering prospective as to traffic prospective about the idea of using Cross Road as opposed to using Brad Street Avenue. He wanted to know if that was looked at and if it was not would that be something that you would be opened to looking at as to comments. He was going to ask you a couple of questions.

He wanted to address the question that was brought up about guest parking. He wanted to know if there was going to be additional parking on the side or was that going to effect the building footprint or was that something that was under consideration and if that was being looked at and where were you going to put that. He also wanted to know from an engineering prospective if we could hear about the requirements to handle drainage so there would not be these issues for potential flooding and what the requirements are and those were the three that he had for now.

Someone from the audience also wanted to know about the size of the project and if there were any willingness to decrease the size of the project.

Attorney Migliori answered okay... he would try to address all of those comments from the abutters. Regarding parking the requirement requires 20 spaces and there are 26 shown on the plan. They were roughly at 30% more than the required number of spaces.

Regarding drainage as we all know because of today's standards we cannot send anything offsite and will have Dennis expand on that from an engineer's prospective.

Regarding Cross Road he will have Rob come up and speak to address the concerns regarding that. He knew that there were conversations about that for the two ways in and out versus one.

And with respect to the size of the project he would also like to have Rob to address that so maybe we will start with Dennis on drainage and just to confirm again about the parking the 20 spaces that are required are there plus six additional.

(A person came forward to speak but no name was given... believe it to be Dennis Griecci the engineer from Andover Consultants)

So to address the issues of flooding... the storage analysis showed them both the wetland and the cross road side of the site. The speed of which the water leaves the site is going to all reduce to a 10 or 25 or 100 year storm which is the standard for remodeling an analysis. And also the volumes or the amounts of water would also be reduced in both the wetland and to Cross Road. And that is done by underground chambers that will store the water and will meter it out through different size orifices with different size storms. That report has to be submitted to conservation and believed that it would go through peer review to just confirm our analysis that was just completed.

Director Pillsbury wanted him to respond specifically to where the gentleman's property is and the elevations and things like that and how you will be handling that in that location.

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Mr. Griecci asked that person to point out where your...

The abutter noted... where your driveway is going to come out basically that is my driveway right next to it. You will see when you get onto Bradstreet Ave that from Bradstreet Ave it slopes down about 3 and a half to four feet to my yard but my basement floor is basically my yard... (Inaudible) ...so I have a giant puddle in my yard...

Director Pillsbury asked the abutter if he would speak into the microphone because we are taping and this is for the record and we want everyone to be able to hear you.

The abutter answered certainly... He was right here across from their driveway. You would see in my yard from Bradstreet Ave that it goes down about 3 feet or so and my backyard is raised up like that and once his yard has this giant puddle my basement is flooded and when the puddle goes away my basement stops flooding. Basically my yard when you stand in it can see that this property is a lot higher. He said thank you and returned to his seat.

Mr. Griecci noted that we did not do a survey of that topography which is partly on your site but we note the crown of Bradstreet Avenue is 78.5% so that is the highpoint of that road and water pitches to your side and to our side of the site. All storm water will be to... like I said the infiltration units to the chambers and then there is an outlet structure here that will discharge into this wetland. There is a pipe here a 10 inch pipe that picks up this and receives this water and sends it to Boston Road. So none of the analogies showed that it will go across Bradstreet Avenue to your property. He also noted it was the same thing on Cross Road where the water is going in this direction at the Boston Road intersection. In the event that these two catch basins were to clog the worst scenario would be that this water would find its way over here and here before it hit onto this road and going over onto your property.

(Someone, a female abutter, asked a question and did not give her name.) She noted: So what you are saying was that the water will go into the wetlands but that whole area puddles and gets wet and flooded.

Mr. Griecci asked if the wetlands flood currently.

The female abutter answered yes... right across the street into the opposite side of Bradstreet Ave.

Mr. Griecci noted that as part of the analysis that they did that they could not increase the rate or the volume of water to the wetland and in another task as part of the storm water monitoring was that they could not starve that wetland so it is a wetland today so we need to maintain that wetland and preserve it. We can't completely eliminate the flow into the wetland unfortunately but what we were supposed to do according to the

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standards was that they could not increase the rate, and we are not supposed to increase the volume which is what have done here.

Female abutter... so what you are saying was that it won't increase the volume... (Inaudible).

Mr. Griecci answered correct. So we have a volume analysis that was done to show the rates that the 2 yr., 10 yr., 25 year and 100 yr. storm are going to be lower than what was there currently.

Director Pillsbury for the record wanted to know for all the individuals present to explain how that protection is put into place. He knew the answer but wanted him to explain what the conservation commission does and what is your requirement regarding the conservation commission relative to the order of conditions and administrating that order.

Mr. Griecci noted that they have work that is done in the 100 (inaudible) to the filing. So we filed with conservation in April we presented it to the commission in April. We submitted the plans along with the storm water report and also a Notice of Intent for the work that they were proposing to do. He noted that will at some point go through peer review and if it is approved they will issue an order of conditions that they will have to comply with.

Director Pillsbury noted for the record that peer review was basically that the city, at their own expense, hires their own independent engineering analysis for this very same question and it is explained and they present their information and then our independent person working for the city would make their final recommendation and evaluation in a report to give back to the city.

The abutter thanked the director for his explanation.

One of the abutters that was sitting in the audience came forward to speak. The acting chairman allowed him to speak but asked him to make it quick since that time has passed.

An abutter came forward to ask about the parking overflow which he noted was huge for them. He thought that they were going to have with the 26 parking spots for the 20 units. He noted that there were 13 units going in and they have 2 parking spaces per unit. So he did not know where the 6 overflow parking spaces came from.

Director Pillsbury thought what he was talking about was the zoning standards and noted that it was not 2 but 1.5.

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The abutter noted right but they were concerned because these people would end up parking in their driveways and in our backyards.

Attorney Migliori was going to ask Mr. Rob Ahern to come up to the podium because the other two issues... that being one, probably having only one exit on Cross Road... He wanted Rob to come over to the podium. He did note that it would be something that we would be willing to discuss with the city departments but the departments right now were leaning on having two different entrances/exits but wanted to know if that was something that they could work out with the departments that makes sense but did not think they had any objection to it.

With regard to the size of the project that was a more difficult issue because it is a challenging site and asked Rob (Ahern) to come forward to talk a little bit about that.

Rob Ahern came forward to speak. He noted that they could certainly look at some thought to reduction and it might make a big difference to us if we are encouraged or it looks likely that we could come in only from Cross Street then maybe we have to think about that because maybe we have to lose "X" amount of units for the fact that a new driveway has to come in so it was really premature to have to say we can or we cannot. There is probably \$2000.00 worth of cleanup alone there with all of the machinery that was there with the wrecks and the outbuildings that were there. He noted that it was complicated and before they could say anything they would have to find out about the one entrance and whether the Fire Department would want that and the planning department might want only one entrance. It was uncertain at this time whether he could promise anything right now about that.

Director Pillsbury noted that we were in a bit of disadvantage here tonight regarding the planning board's perspective without the report from the city engineer on this was a bit troublesome in that sense. He did note to the people in the audience that this was not a decision that was being made tonight by this board. This is a matter where the planning board is being asked to make a recommendation and then this matter goes back before the city council since the city council has the special permit granting authority. He explained that there will be another hearing and it will be before the city council and all of these items will be able to be addressed at that time at the city council hearing. Then after that they would be able to file a definitive plan and come back before this planning board. But noted as far as our recommendation this evening noted to the chairman at the appropriate time Mr. Chairman noted that they be allowed to proceed with this hearing publicly to see if there were any other questions or concerns and then at that time the director would make some recommendations regarding this matter.

Acting Chairman Driscoll asked if there were any other comments from the public. Seeing none noted that he would turn it back to the planning director for his comments.

Director William Pillsbury, Jr., noted to the chairman that given the concerns about the access and the density as it relates to that access and some of the concerns that have

## **Two Cross Road Special Permit 5/13/15 Planning Board Meeting**

been raised by the city departments and they're there. He knew the Fire Department had some concerns but then again you begin to make adjustments for conservation or you start to make adjustments for possible ingress and egress and maybe some additional parking then it really does effect the potential layout of the buildings and number of units so with that he thought because the planning board is under a very tight timeframe to review this and make a recommendation to the city council he did not believe that it was a type of thing... normally we would maybe make a recommendation to postpone this for a month, come back and work some of these items out but since it is already scheduled for a city council hearing he thought that he wanted to suggest to the board that they would consider a conditional recommendation tonight conditioned upon some substantial additional work being done with the city departments particularly with the city engineer on access, egress and lot layout as it relates to... and the Fire Department as it relates to the number of units. And to look at the density and to look at access way and noted apologies to the board that we do not have a report from the city engineer because he was not physically here and was not available to us this week for a couple of reasons so we are deficient without that information but at the same time we need to make a recommendation so that the process to the city council can proceed. He hoped the board understood what he was suggesting and noted that normally we would probably just table this and wait until we got more information but since we are not in a position for us to be able to do that since we are only a recommending body at this stage. So that would put the owners or the developer to work with the city departments between now and the day of the city council hearing and again to engage the city departments with these very important questions raised by the neighbors and the abutters relative to access, relative to things like snow removal and all the other things that have been raised, identify those and can passed those back to the departments and will also be forwarded to the city council in the form of the formal minutes so with that he would propose perhaps a conditional recommendation with what that statement means other than a commitment from this board to ask the developer to go back to the city departments and work to some detail to address these issues prior to the city council hearing and if they are not able to be worked out to that satisfaction that they would postpone with the city council and finish that work prior to the hearing that is scheduled.

He informed the board members and the people in the audience that we would see this again should the council passes it but that is a ways away so he thought that the best thing that they could do would be to ask the applicant to work with the city departments in the meantime before the council meeting.

Attorney Migliori thought that was a very reasonable approach and would work starting tomorrow with Mr. Pettis and felt that is the most reasonable approach to take and will work hard to address the concerns that have been raised tonight. We can respond to them because he knew that they would be raised again at the council meeting and hoped that they could be addressed to everyone's satisfaction.



**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Member Kenneth Cram knew the intersection quite well. He uses it probably twice a day going to and from work. And he was a little concerned with the access point out in Cross Road right here at the intersection. It was a very wide open intersection and anyone trying to make a left or cross over noted that it was very difficult there. He was thinking that if there was going to be an access there off Cross Road that they almost flip flop the site and put the driveway on the other side of the building to get further away from the intersection if at all possible. But he would think that they would take a hard look at that because it was very tight there. He also was concerned with the width of Bradstreet Ave and noted that it was a narrow street and thinks with a 24' wide driveway coming out to a 12 foot roadway was kind of an oxy-moron.

Attorney Migliori would assume and what he thought we were planning on assuming that ingress or egress that one of them was on Bradstreet that there would be a significant amount of improvements to Bradstreet. It won't remain in the condition that it is in now. He agreed with him totally... it needed to be improved. So assuming that stays in the plan there would be improvements. Obviously if the entrance/egress is removed then it was a non-issue but he understood what you were saying exactly.

Member Cram mentioned the site distance and the driveway locations need to be checked because people do come... If people do come and if they see a gap on Rt. 125 the whip around that left turn and admitted that he had done that himself and he was a traffic engineer.

Attorney Migliori noted that he understood.

Acting Chairman Driscoll noted that they would need a motion with a recommendation based on the planning director's comments...

Member Karen Peugh noted that she did have to say that she had some concerns with the number of concerns/questions that the city departments had raised and your ability to be able to fulfill some of those before the city council meeting so she hoped that they would really work hard in working with those departments because there are already a number of conditions already.

Member Kenneth Cram had one more question and it was related to the room count. He heard the developer say 2 bedrooms with one and a half baths but yet the specification sheet at the back of our packet says 3 bedrooms with two and half baths and noted that he had not seen a floorplan so...

Mr. Rob Ahern from his seat said that he apologized for that. It was a two bedroom and a bath and a half. Mr. Ahern spoke from his seat (inaudible).

Member Cram thanked him for his response.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Acting Chairman Driscoll asked if there were any other questions or comments from the board members. There were no other questions or comments made by the board members. The chairman asked for a motion.

After board consideration Member Karen Buckley made a motion to forward a favorable conditional recommendation to the city council based upon the owner/applicant resolving concerns of the city engineer and the number of questions and concerns of the various city departments prior to the city council meeting that will be held on June 16, 2015.

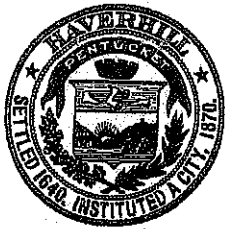
Member Karen J. Peugh seconded the motion with Members Karen J. Peugh, Bill Evans, Karen Buckley, Kenneth Cram, Jack Everette, Bob Driscoll and Paul B. Howard all voting in favor. Members April DerBoghosian and Krystine Hetel were absent.

Signed,

A handwritten signature in cursive script that reads "Bob Driscoll".

Bob Driscoll  
Acting Chairman

Cc: Two Cross Road Special Permit File  
Owner/Applicant  
City Council  
Andover Consultants Inc./Dennis Griecci  
City Engineer John Pettis III  
City Clerk's Office



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 9, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Special permit for Cross Road- 13 units (revised to 12 Units)**

At its meeting of May 13, 2015 the Haverhill Planning Board voted a conditional recommendation to the City Council for the proposed special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit to locate a project proposed to be 13 units of multifamily housing on Cross Road. The site of the proposed units has long been an auto repair shop and is significantly disinvested and a blighting influence on the neighborhood.

The proposed project represents a significant investment in an area of the city. The opportunity to see this lot cleaned up and utilized will serve to bring additional stability to the area by improving conditions and property values.

Several significant issues were raised at the Planning board hearing and the board voted that these issues should be resolved and/or addressed prior to this hearing by the city council. Reports were received from city departments are in your packages for your review. Any requirements of the city departments should be contained in the approval as conditions to the special permit.

The issues of concern were the density and the roadway access. The number of units for the site at 13 was considered to be too many units. The board asked the developer to consider a reduction in the total number of units on the site. The developer has reviewed his plans and reduced the number of units to 12.

Another issue was access into the site which was proposed to be primarily off of Bradstreet Avenue. There were a variety of impacts discussed by the board and the abutters at the hearing and it was recommended that the applicant revise the access to remove the Bradstreet Avenue concerns. The developer has met with the city departments and as a result has reduced the Bradstreet access to only an emergency access and shifted the primary access to Cross Road.

The applicant should incorporate all of these changes if approved by the city council into the formal definitive plan which must be filed with the planning board.

Specifically, pursuant to zoning ordinance Ch. 255-76 (as applicable) the following findings must be made by the City Council relative to the project:

- the request meets all pertinent conditions listed in article XI of the ordinance;
- the request is desirable to the public convenience or welfare;

- the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

- The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

- The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

- The requested use provides for adequate off street loading and unloading of service vehicles;

- The requested use preserves historical buildings and uses.

**Proposed conditions and stipulations:**

I request that the following recommended conditions be made part of the special permit approval:

- Require the developer to comply with the requirements of the fire department relative to sprinklers and properly compliant materials between buildings.

- Require the developer to comply with the requirements of the city engineer to install proper sidewalks and curbing along Cross Road.

- Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the attached letters from the departments.

These items shall be reflected in the definitive plan to be filed with the Planning board.

**Recommendation**

As Planning Director, I concur with the conditional recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.



*new letter  
& map  
June 2015*

1 East River Place  
Methuen, Massachusetts 01844  
Tel. (978) 687-3828  
Fax (978) 686-5100  
www.andoverconsultants.com

June 11, 2015

Mr. John A. Michitson, City Council President  
City of Haverhill  
4 Summer Street  
City Hall Room 204  
Haverhill, MA 01830

**RE: Special Permit**  
**2 Cross Road, Haverhill, Mass**  
**Assessor's Map 732, Block 776, Lot 2**  
**Petitioner: RKACO, LLC**  
**1501 Main Street, Unit #47**  
**Tewksbury, MA 01876**

Mr. Michitson and Members of the City Council,

On behalf of the applicant, RKACO LLC, for the above reference project, please find included with this cover letter fifteen 11x17 copies of the revised Site Plans dated June 11, 2015. The major revisions made in this submission are based on comments received from various City Departments and Staff and are summarized below.

- Ingress and egress for residents will be limited to Cross Road (emergency fire access will remain to Bradstreet Avenue).
- At the request of the City Engineer, the exit onto Cross Road was altered to improve the safety of the Cross Road/Boston Road intersection.
- The number of units was reduced from thirteen to twelve.
- The three buildings are now connected via one driveway.
- Additional parking, including guest parking, was added bringing total parking spaces to twenty-nine.
- At the request of the Conservation Commission, a rain garden was added to the site design for treatment of stormwater and to increase site aesthetics.
- Improvements were made to the water supply system at the request of the Water Department, including adding a fire hydrant and looping the system.

If you have any questions concerning the attachments, or require anything further, please feel free to contact me at your convenience.

Sincerely,

**ANDOVER CONSULTANTS, INC.**

*Dennis A. Grieci*

Dennis A. Grieci, P.E.  
Senior Project Engineer

cc  
RKACO, LLC c/o Robert Ahern



# Haverhill

Paul J. Jessel, Collection System Supervisor  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
pjessel@haverhillwater.com

July 6, 2015

To: William Pillsbury  
Planning Director/ Grants Coordinator

Subject: **2 Cross Road Special Permit**  
**ID #: 732-776-2**

Water and Wastewater Divisions have reviewed the above subject matter and offer the following Comments:

Wastewater

1. Provide sewer profile to include slope

Water Division

See attached letter from Glenn Smith, Water maintenance Supervisor

Water and Wastewater Divisions do not object with this Special Permit and reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel  
Collection System Supervisor

**ID #: 732-776-2**

WWTP File#: 150117-C

cc: Robert Ward, W/WWTP  
John Pettis, III P.E.  
Glen Smith, Water Distribution  
John D'Aoust, Water Treatment  
Dennis Griecci [info@andoverconsultants.com](mailto:info@andoverconsultants.com)



# Haverhill

Glenn F. Smith, Water Maintenance Supervisor  
Water/Wastewater Division  
Phone: 978-374-2368 Fax: 978-374-2441  
gsmith@haverhillwater.com

June 25, 2015

To: William Pillsbury, Planning Director  
City Hall, Room 201  
4 Summer Street  
Haverhill MA 01830

Phone: (978) 374-2330  
Fax : (978) 374-2315

Re: BRADSTREET CROSSING  
Map 732, Block 776, Lot 2

*NEW*

FILE #: 150117-C

Dear Mr. Pillsbury;

This property is proposed for the development of Twelve (12) residential units in three (3) buildings. The Plan submitted June 22, 2015 addressed the following concerns of the Water Maintenance Department

- 1) The Water Main is now shown looped through from Cross Road to Bradstreet with a Hydrant Centrally Located.
- 2) The drain line has been relocated to allow for the water main to be moved out from under the driveways and most of the grass peninsulas with granite curbs
- 3) The Water Main is NOW shown as a single 8" water main under the paved area of the project

With these changes the new plan is acceptable to the City of Haverhill Water Maintenance Division.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith  
Water Maintenance Supervisor





# Haverhill

Glenn F. Smith, Water Maintenance Supervisor  
Water/Wastewater Division  
Phone: 978-374-2368 Fax: 978-374-2441  
gsmith@haverhillwater.com

May 12, 2015

To: William Pillsbury, Planning Director  
City Hall, Room 201  
4 Summer Street  
Haverhill MA 01830

Phone: (978) 374-2330  
Fax : (978) 374-2315

Re: BRADSTREET CROSSING  
Map 732, Block 776, Lot 2

040

FILE #: 150117-C

Dear Mr. Pillsbury;

This property is proposed for the development of Thirteen (13) residential units in three (3) buildings. If this lot is approved, the Water Department will require the owner of the property, to perform the following, at their own expense.

- 1) A water System Flow test must be performed to determine adequacy of the water system to provide service to this project and determine its impact on the water system
- 2) A Water Main Extension Permit application must be submitted with the appropriate fees.
- 3) The Water Main needs to be looped together with a fire hydrant at the West entrance to the property with gate valves to facilitate flushing of the entire main.
- 4) The Main shall be 8" Class 52- Cement lined, Ductile Iron with Class 350 Mechanical Joint fittings and MegaLug or equal Restraint glands. Tapping Sleeves must be stainless steel wrap-around.
- 5) The Water Main needs to be looped to the existing 8" Water Main in Bradstreet Avenue (This main extends to the front of #31 Bradstreet Avenue)
- 6) A water service application for EACH UNIT must be filed with the Haverhill Water Department to determine service size requirements
- 7) All fees for Application, Entrance and Impact will be payable at the time of filing for a Water Service Application
- 8) Schedule with the Haverhill Water Department for the installation of the NEW water service to be installed at the owners expense.
- 9) Water services shall be installed in accordance with the latest Water Department Regulations.
- 10) Water services must enter into a heated space.
- 11) Water services that are to be run under a concrete slab must be sleeved inside a 3" (or greater) electrical conduit with a sweep 90 bend up through the floor.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith  
Water Maintenance Supervisor



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

15.1

ORDERED:

That the following location are hereby established as Polling Places for all Elections to be held during the year 2015, in accordance with Chapter 54, Section 24 of the Massachusetts General Laws:

Ward 1 Precinct 1	Consentino School
Precinct 2	Washington Square Elderly Housing
Precinct 3	Haverhill High School – Gymnasium
Ward 2 Precinct 1	Northpoint Bible College
Precinct 2	Hunking School – Art Room
Precinct 3	Moody School
Ward 3 Precinct 1	Citizen Center
Precinct 2	Haverhill Public Library
Precinct 3	Universalist Unitarian Church
Ward 4 Precinct 1	Nettle School
Precinct 2	Northern Essex Community College
Precinct 3	Kennedy Circle Elderly Housing
Ward 5 Precinct 1	Julian Steele Elderly Housing
Precinct 2	First Presbyterian Church
Precinct 3	West Congregational Church
Ward 6 Precinct 1	Haverhill High School
Precinct 2	John Greenleaf Whittier School
Precinct 3	Pentucket Lake School – Music Room
Ward 7 Precinct 1	Elderly Housing Community Room- Greystone Ave
Precinct 2	Hunking School – Library
Precinct 3	Bradford Elementary School



DOCUMENT 2-I

## CITY OF HAVERHILL

In Municipal Council July 28 2015

## ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIESCHAPTER  
FIRE SAFETY SERVICESBE IT ORDAINED by the City Council of the City of Haverhill that **Document 52 of 2012** is hereby amended as follows:

<b>EFFECTIVE 7/1/2014 1.5%</b>	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 17.68	\$ 804.14	\$ 858.11	\$ 917.18	\$ 976.34	\$ 1,009.31
F/P Private						\$ 1,009.31
Mechanic		\$ 804.14	\$ 858.11	\$ 917.18	\$ 976.34	\$ 1,009.31
Signal Main.		\$ 804.14	\$ 858.11	\$ 917.18	\$ 976.34	\$ 1,009.31

	Start	6 months	1 year
Lieutenant	\$ 1,056.40	\$ 1,103.49	\$ 1,150.61
F/P Lieutenant			\$ 1,150.61
Training/Education Lt.			\$ 1,150.61
Captain	\$ 1,200.46	\$ 1,250.32	\$ 1,300.18
Deputy	\$ 1,352.18	\$ 1,404.18	\$ 1,456.20
F/P Deputy			\$ 1,456.20
Sr. Deputy			\$ 1,456.20
Training Deputy			\$ 1,456.20
Fire Alarm. Super.			\$ 1,300.18
Master Mechanic	\$ 1,110.24	\$ 1,160.70	\$ 1,211.17

<b>EFFECTIVE 7/1/2015 1.5%</b>	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 17.95	\$ 816.20	\$ 870.98	\$ 930.94	\$ 990.98	\$ 1,024.45
F/P Private						\$ 1,024.45
Mechanic		\$ 816.20	\$ 870.98	\$ 930.94	\$ 990.98	\$ 1,024.45
Signal Main.		\$ 816.20	\$ 870.98	\$ 930.94	\$ 990.98	\$ 1,024.45

	Start	6 months	1 year
Lieutenant	\$ 1,072.24	\$ 1,120.04	\$ 1,167.86
F/P Lieutenant			\$ 1,167.86
Training/Education Lt.			\$ 1,319.68
Captain	\$ 1,372.46	\$ 1,425.25	\$ 1,478.04
Deputy	\$ 1,372.46	\$ 1,425.25	\$ 1,478.04
F/P Deputy			\$ 1,478.04
Sr. Deputy			\$ 1,478.04
Training Deputy			\$ 1,319.68
Fire Alarm. Super.			\$ 1,319.68
Master Mechanic	\$ 1,126.89	\$ 1,178.11	\$ 1,229.34

**Article XII: Section 3: Paid Details**

Increase detail rate from \$36 per hour to \$44 per hour

Approved as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 24, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Salary Ordinance & MOA

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is a Salary Ordinance and MOA for Local #1011 – IAFF (Fire Department Group). The ordinance must be placed on file for two weeks after which time I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/ah

Filed April 10, 2012

BACKUP

9.3



DOCUMENT 52

# CITY OF HAVERHILL

In Municipal Council April 10 2012

## ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
FIRE SAFETY SERVICES

BE IT ORDAINED by the City Council of the City of Haverhill that Document 63 of 2006 is hereby amended as follows:

EFFECTIVE 7/1/2006 1%	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 15.39	\$ 699.99	\$ 746.96	\$ 798.39	\$ 849.88	\$ 878.58
F/P Private						\$ 878.58
Mechanic		\$ 699.99	\$ 746.96	\$ 798.39	\$ 849.88	\$ 878.58
Signal Main.		\$ 699.99	\$ 746.96	\$ 798.39	\$ 849.88	\$ 878.58

	Start	6 months	1 year
Lieutenant	\$ 919.57	\$ 960.56	\$ 1,001.57
F/P Lieutenant			\$ 1,001.57
Training/Education Lt.			\$ 1,001.57
Captain	\$ 1,044.97	\$ 1,088.38	\$ 1,131.77
Deputy	\$ 1,177.04	\$ 1,222.31	\$ 1,267.59
F/P Deputy			\$ 1,267.59
Sr. Deputy			\$ 1,267.59
Training Deputy	\$ 1,177.04	\$ 1,222.31	\$ 1,267.59
Fire Alarm. Super.			\$ 1,131.77

Master Mechanic	\$ 966.43	\$ 1,010.36	\$ 1,054.29
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EFFECTIVE 7/1/2007 1%	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 15.55	\$ 706.99	\$ 754.43	\$ 806.37	\$ 858.38	\$ 887.36
F/P Private						\$ 887.36
Mechanic		\$ 706.99	\$ 754.43	\$ 806.37	\$ 858.38	\$ 887.36
Signal Main.		\$ 706.99	\$ 754.43	\$ 806.37	\$ 858.38	\$ 887.36

	Start	6 months	1 year
Lieutenant	\$ 928.76	\$ 970.16	\$ 1,011.59
F/P Lieutenant			\$ 1,011.59
Training/Education Lt.			\$ 1,011.59
Captain	\$ 1,055.42	\$ 1,099.26	\$ 1,143.09
Deputy	\$ 1,188.81	\$ 1,234.53	\$ 1,280.26
F/P Deputy			\$ 1,280.26
Sr. Deputy			\$ 1,280.26
Training Deputy	\$ 1,188.81	\$ 1,234.53	\$ 1,280.26
Fire Alarm. Super.			\$ 1,143.09

Master Mechanic	\$ 976.10	\$ 1,020.47	\$ 1,064.84
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2.  
Salaries  
Fire Safety  
Services

BACKUP

EFFECTIVE 7/1/2008 2%	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 15.86	\$ 721.13	\$ 769.52	\$ 822.50	\$ 875.54	\$ 905.11
F/P Private		\$ 721.13	\$ 769.52	\$ 822.50	\$ 875.54	\$ 905.11
Mechanic		\$ 721.13	\$ 769.52	\$ 822.50	\$ 875.54	\$ 905.11
Signal Main.		\$ 721.13	\$ 769.52	\$ 822.50	\$ 875.54	\$ 905.11

	Start	6 months	1 year
Lieutenant	\$ 947.34	\$ 989.57	\$ 1,031.82
F/P Lieutenant			\$ 1,031.82
Training/Education Lt.			\$ 1,031.82
Captain	\$ 1,076.53	\$ 1,121.25	\$ 1,165.95
Deputy	\$ 1,212.59	\$ 1,259.22	\$ 1,305.87
F/P Deputy			\$ 1,305.87
Sr. Deputy			\$ 1,305.87
Training Deputy	\$ 1,212.59	\$ 1,259.22	\$ 1,305.87
Fire Alarm. Super.			\$ 1,165.95
Master Mechanic	\$ 995.62	\$ 1,040.88	\$ 1,086.13

EFFECTIVE 7/1/2009 2%	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 16.18	\$ 735.55	\$ 784.91	\$ 838.95	\$ 893.05	\$ 923.21
F/P Private		\$ 735.55	\$ 784.91	\$ 838.95	\$ 893.05	\$ 923.21
Mechanic		\$ 735.55	\$ 784.91	\$ 838.95	\$ 893.05	\$ 923.21
Signal Main.		\$ 735.55	\$ 784.91	\$ 838.95	\$ 893.05	\$ 923.21

	Start	6 months	1 year
Lieutenant	\$ 966.28	\$ 1,009.36	\$ 1,052.46
F/P Lieutenant			\$ 1,052.46
Training/Education Lt.			\$ 1,052.46
Captain	\$ 1,098.06	\$ 1,143.67	\$ 1,189.27
Deputy	\$ 1,236.84	\$ 1,284.41	\$ 1,331.98
F/P Deputy			\$ 1,331.98
Sr. Deputy			\$ 1,331.98
Training Deputy	\$ 1,236.84	\$ 1,284.41	\$ 1,331.98
Fire Alarm. Super.			\$ 1,189.27
Master Mechanic	\$ 1,015.53	\$ 1,061.69	\$ 1,107.85

3.  
Salaries  
Fire Safety  
Fire Services

BACKUP

EFFECTIVE 7/1/2010 2%

	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 16.50	\$ 750.26	\$ 800.61	\$ 855.73	\$ 910.91	\$ 941.67
F/P Private						\$ 941.67
Mechanic		\$ 750.26	\$ 800.61	\$ 855.73	\$ 910.91	\$ 941.67
Signal Main.		\$ 750.26	\$ 800.61	\$ 855.73	\$ 910.91	\$ 941.67

	Start	6 months	1 year
Lieutenant	\$ 985.61	\$ 1,029.55	\$ 1,073.51
F/P Lieutenant			\$ 1,073.51
Training/Education Lt.			\$ 1,073.51
Captain	\$ 1,120.02	\$ 1,166.54	\$ 1,213.06
Deputy	\$ 1,261.57	\$ 1,310.09	\$ 1,358.62
F/P Deputy			\$ 1,358.62
Sr. Deputy			\$ 1,358.62
Training Deputy	\$ 1,261.57	\$ 1,310.09	\$ 1,358.62
Fire Alarm. Super.			\$ 1,213.06
Master Mechanic	\$ 1,035.84	\$ 1,082.93	\$ 1,130.01

EFFECTIVE 7/1/2011 2.5%

	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 16.91	\$ 769.02	\$ 820.62	\$ 877.12	\$ 933.69	\$ 965.22
F/P Private						\$ 965.22
Mechanic		\$ 769.02	\$ 820.62	\$ 877.12	\$ 933.69	\$ 965.22
Signal Main.		\$ 769.02	\$ 820.62	\$ 877.12	\$ 933.69	\$ 965.22

	Start	6 months	1 year
Lieutenant	\$ 1,010.25	\$ 1,055.29	\$ 1,100.34
F/P Lieutenant			\$ 1,100.34
Training/Education Lt.			\$ 1,100.34
Captain	\$ 1,148.02	\$ 1,195.71	\$ 1,243.38
Deputy	\$ 1,293.11	\$ 1,342.85	\$ 1,392.59
F/P Deputy			\$ 1,392.59
Sr. Deputy			\$ 1,392.59
Training Deputy	\$ 1,293.11	\$ 1,342.85	\$ 1,392.59
Fire Alarm. Super.			\$ 1,243.38
Master Mechanic	\$ 1,061.74	\$ 1,110.00	\$ 1,158.26

4.  
Salaries  
Fire Safety  
Services

BACKUP

EFFECTIVE 7/1/2012 1.5%

	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 17.17	\$ 780.55	\$ 832.93	\$ 890.28	\$ 947.69	\$ 979.69
F/P Private						\$ 979.69
Mechanic		\$ 780.55	\$ 832.93	\$ 890.28	\$ 947.69	\$ 979.69
Signal Main.		\$ 780.55	\$ 832.93	\$ 890.28	\$ 947.69	\$ 979.69

	Start	6 months	1 year
Lieutenant	\$ 1,025.40	\$ 1,071.11	\$ 1,116.85
F/P Lieutenant			\$ 1,116.85
Training/Education Lt.			\$ 1,116.85
Captain	\$ 1,165.24	\$ 1,213.64	\$ 1,262.03
Deputy	\$ 1,312.51	\$ 1,362.99	\$ 1,413.48
F/P Deputy			\$ 1,413.48
Sr. Deputy			\$ 1,413.48
Training Deputy	\$ 1,312.51	\$ 1,362.99	\$ 1,413.48
Fire Alarm. Super.			\$ 1,262.03
Master Mechanic	\$ 1,077.67	\$ 1,126.65	\$ 1,175.64

EFFECTIVE 7/1/2013 1.5%

	Reserve	Start	Year 1	Year 2	Year 3	Year 5
Private	\$ 17.42	\$ 792.26	\$ 845.43	\$ 903.63	\$ 961.91	\$ 994.39
F/P Private						\$ 994.39
Mechanic		\$ 792.26	\$ 845.43	\$ 903.63	\$ 961.91	\$ 994.39
Signal Main.		\$ 792.26	\$ 845.43	\$ 903.63	\$ 961.91	\$ 994.39

	Start	6 months	1 year
Lieutenant	\$ 1,040.79	\$ 1,087.18	\$ 1,133.60
F/P Lieutenant			\$ 1,133.60
Training/Education Lt.			\$ 1,133.60
Captain	\$ 1,182.72	\$ 1,231.85	\$ 1,280.96
Deputy	\$ 1,332.20	\$ 1,383.43	\$ 1,434.68
F/P Deputy			\$ 1,434.68
Sr. Deputy			\$ 1,434.68
Training Deputy	\$ 1,332.20	\$ 1,383.43	\$ 1,434.68
Fire Alarm. Super.			\$ 1,280.96
Master Mechanic	\$ 1,093.83	\$ 1,143.55	\$ 1,193.27



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

17.1.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 7, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

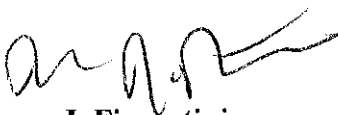
RE: Salary Ordinance

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is an amended salary ordinance for Local #1011 – IAFF (Fire Department Group).  
Attached are the corrected salary figures.

I recommend approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/ah



# Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

Sheila Pelczar, HR Technician – [spelczar@cityofhaverhill.com](mailto:spelczar@cityofhaverhill.com)

TO: Mayor James J. Fiorentini  
FROM: Denise McClanahan, HR Director *DM*  
DATE: August 7, 2015  
RE: Salary Ordinance submission

Recently a salary ordinance for Local #1011 – IAFF (Fire Department Group) was submitted to City Council for action. Inadvertently, some salary figures were listed incorrectly. The following actions need to amend the submitted salary ordinance:

## Under EFFECTIVE 7/1/2015 1.5%

Replace

<b>Captain</b>	<b>\$1,372.46</b>	<b>\$ 1425.25</b>	<b>\$1478.04</b>
----------------	-------------------	-------------------	------------------

With the following

<b>Captain</b>	<b>\$1,218.47</b>	<b>\$1,269.08</b>	<b>\$1,319.68</b>
----------------	-------------------	-------------------	-------------------

Replace

<b>Training/Education Lt.</b>	<b>\$1,319.68</b>
-------------------------------	-------------------

With the following

<b>Training/Education Lt.</b>	<b>\$1,167.86</b>
-------------------------------	-------------------

Replace

<b>Training Deputy</b>	<b>\$1,319.68</b>
------------------------	-------------------

With the following

<b>Training Deputy</b>	<b>\$1,478.04</b>
------------------------	-------------------

dln



**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

17B

July 31, 2015

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
July as filed in the Assessors Office.

Very truly yours,

---

Stephen C. Gullo, MAA  
Assessor

Day	PACKET #	2015 MVE	2014 MVE	2013 MVE	2015 REAL ESTATE	2014 REAL ESTATE	2013 REAL ESTATE	2016 BOAT	2015 P. P.	2014 PERSONAL PROP.	2013 MVE CANCEL	2005 MVE UNCOL.	2006 MVE UNCOL.	2007 MVE UNCOL.	2003 UNCL. PERS. PROP.	1999 UNCL. PERS. PROP.
1																
2																
3																
4																
5																
6		10725-5131.55		10728-112.50												
7			10741-1271.13													
8																
9																
10																
11																
12																
13		10803-2485.79						10804-92.00								
14																
15																
16																
17																
18																
19																
20		10875-2861.42	10876-431.78					10877-16.00								
21																
22																
23																
24																
25																
26																
27		10946-8461.54														
28																
29																
30																
31																
Refunds																
Rec. by																
Collector																
Totals		18,950.30	1,702.91	112.50				107.00								

To the Auditor of Accounts:  
This is to certify that abatements as shown above, amounting in the aggregate  
have been duly authorized. CANCELLATION ABATEMENT

TWENTY THOUSAND EIGHT HUNDRED SEVENTY TWO & 7/100

BOARD OF ASSESSORS,

By

  
Chairman

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

18.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycnd@cityofhaverhill.com](mailto:citycnd@cityofhaverhill.com)

August 4, 2015

To: Members of the City Council

Council President John A. Michitson wishes to introduce Roz McKeon to discuss traffic safety issues for residents at Bradford Village Condominiums regarding dangerous left turn onto Route 125.

  
City Councillor John A. Michitson

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

18.2  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycnd@cityofhaverhill.com](mailto:citycnd@cityofhaverhill.com)

August 6, 2015

Mr. President and Members of the City Council:

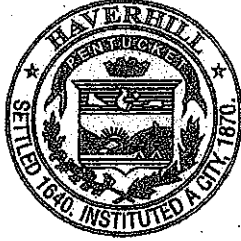
Councillor Barrett requests a discussion from a request from Linda Kelly regarding posting of "No Parking" signs on Back Lane.

Melinda Barrett (JK)

City Councillor Melinda Barrett

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
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WILLIAM J. MACEK  
WILLIAM H. RYAN  
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MICHAEL S. MCGONAGLE  
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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

18,3

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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www.ci.haverhill.ma.us  
citycnd@cityofhaverhill.com

August 3, 2015

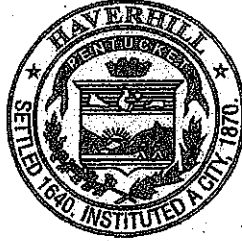
TO: Mr. President and Members of the City Council:

Councillor Daly O'Brien would like to introduce Cindy Balukas, 43 S. Kimball Street, to discuss the continued odor from the wastewater treatment plant.

*Mary Ellen Daly O'Brien*  
City Councillor Mary Ellen Daly O'Brien

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE




**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

18.4  
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4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycndl@cityofhaverhill.com

August 3, 2015

TO: Mr. President and Members of the City Council:

Councillor Macek wishes to introduce Ronald MacLeod and Tricia Barrett to discuss speed issues, commercial trucking and weight limits on City roadways, and to discuss signage concerns and related issues.

  
City Councillor William J. Macek



## CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

ROBERT H. SCATAMACCHIA

VICE PRESIDENT

MELINDA E. BARRETT

WILLIAM J. MACEK

WILLIAM H. RYAN

THOMAS J. SULLIVAN

MARY ELLEN DALY O'BRIEN

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COLIN F. LEPAGE



CITY HALL, ROOM 204

4 SUMMER STREET

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## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
55-E	Communication from Councillor Macek – necessary repairs on the Clement Farm property leased to American Legion	NRPP	6/17/14
55-F	Communication from Councillor Daly O'Brien re: Street noise increasing on Essex St. and Washington St. area	Public Safety	6/17/14
55-U	Communication from President Michitson requesting to address comprehensive vision, plan & process – critical information for City Council to determine needs/gaps, solutions and spending priorities for Haverhill	A & F	8/19/14
55-X	Communication from Councillor Sullivan regarding a Jr. Park Ranger Sumer Program	Public Safety	8/19/14
0-Q	Communication from Councillor Daly O'Brien requesting to introduce Tim Coco to discuss City Council audio and remote participation for Council meetings	A & F	4/7/15
55	Petition from William Pacione requesting to purchase City owned land that abuts his property at Atlanta st., Book 28842, page 207, Map 528, Bl. 10, Lot 160	NRPP	4/21/15
10-U	Communication from Councillor Macek requesting to discuss trash pick up for Hales Landing Development off of Old Groveland Rd.	NRPP	4/21/15
58	Ordinance re: Vehicles & Traffic: Amend Ch. 240-108, Article XVI, Parking Fees, Rates & Terms, Central Business District – East Section Only	A & F	5/5/15
58-B	Ordinance re: Vehicles & Traffic: Amend Ch. 240-108, Article XVI, Parking Fees, Rates & Terms, Central Business District – West Section Only	A & F	5/5/15
67	Ordinance re: Peddling and Soliciting – Amend City Code, Ch. 191, Article VII Food Trucks	A & F	5/26/15
74-Q	Communication from Councillor Macek requesting discussion re: exploring various Possibilities for "Expanded Notification" processes for certain matters re: Zoning Changes And Special Permit application.	A & F	7/14/15
14-R	Communication from Councillor Macek requesting to discuss the need for taxi pick up areas.	Public Safety	7/28/15